

**Springfield Park District
BOARD MEETING MINUTES**

Wednesday, April 20, 2011

Roll Call.

A meeting of the Springfield Park District Board of Trustees was held at 6pm at the John F. Linxwiler Administrative Center, 2500 South 11th Street, Springfield, IL:

President Sgro called the meeting to order at 6pm and requested roll call.

Present: President Sgro, Vice President Logan, Trustee Fulgenzi, Trustee Reardon, Trustee Beagles, Trustee Jannazzo

Others Present: Director/Secretary Stratton, Bob Walbaum/General Counsel.

Minutes of Previous Meeting

It was moved by Reardon, seconded by Jannazzo that the minutes of the regular meeting of March 23, 2011 be approved as presented. The minutes of the regular Board meeting was approved by voice vote 6 voting yes and 0 voting no. Motion passed.

Statement of Claims

Statement of Claims was presented by President Sgro for approval. It was moved by Logan and seconded by Beagles that the Statement of Claims be approved as presented. Roll Call Vote: Beagles – yes; Fulgenzi – yes; Jannazzo – Yes; Logan – Yes; Reardon – Yes; Sgro - Yes. Motion Passed: 6 voting yes, 0 voting no.

Oral Communication

President Sgro asked if anyone wanted to address the Board.

1. Kasie Wagner, resident on Stanford Avenue. Ms. Wagner addressed the Board concerning the impact on of the road extension on the golf course and for their home. President Sgro requested a public hearing be held in the near future with residents of Stanford to discuss the impact of residents and Bunn Golf course.
2. Larry Estep, Friends of Zoo and resident near Lindbergh Park, addressed the Board on matters relating to the issues at Lindbergh Park for lights/security issues and vet services.
3. Rosie Christie, resident and dog park user addressed the Board about lighting at Stuart Park and related dog run matters.

Committee Reports:

Buildings & Concessions Committee. Trustee Beagles gave the report to the Board on matters brought before the committee on April 6, 2011 (minutes attached) as follows and recommended the following action:

Fireworks Permit. Motion: “Authorize permit for fireworks at Southwind Park to Mr. Rick Kramer of Imagery Marketing, Inc. for July 16, 2011,” by Beagles, second by Reardon. Roll Call Vote: Beagles – Yes; Fulgenzi – Yes; Jannazzo – Yes; Logan – Yes; Reardon – Yes; Sgro – Yes. Motion Passed: 6 voting yes, 0 voting no.

Portable Sanitation Units. Motion: “Authorize Staff to prepare and bid for handicap accessible portable sanitation units for parks,” by Beagles, second by Jannazzo. Roll Call Vote: Beagles – Yes; Fulgenzi – Yes; Jannazzo – Yes; Logan – Yes; Reardon – Yes; Sgro – Yes. Motion Passed: 6 voting yes, 0 voting no.

Vet Services for Zoo. Motion: “Authorize Staff to prepare request for proposal for veterinarian services for the Henson Robinson Zoo,” by Beagles, second by Logan. Roll Call Vote: Beagles – Yes; Fulgenzi – Yes; Jannazzo – Yes; Logan – Yes; Reardon – Yes; Sgro – Yes. Motion Passed: 6 voting yes, 0 voting no.

Long Range Planning Committee. Trustee Beagles addressed the Board and reported on matters brought before committee on April 13, 2011 (minutes attached) and recommended the following action:

Land Donation. Motion: “Authorize staff to prepare letter to Mr. Robin Mayes thanking him for his generous offer to gift land to the District but to not accept it due to size, location to other parks and added expense to develop and maintain,” by Beagles, second by Reardon. Roll Call Vote: Beagles – Yes; Fulgenzi – Yes; Jannazzo – Yes; Logan – Yes; Reardon – Yes; Sgro – Yes. Motion Passed: 6 voting yes, 0 voting no.

Community Garden Jefferson Park. Motion: “Authorize request by Mr. Loren Benet, Friends of Jefferson Park, to relocate the community garden at Jefferson Park as presented and install a water line” by Beagles, second by Reardon. Roll Call Vote: Beagles – Yes; Fulgenzi – Yes; Jannazzo – Yes; Logan – Yes; Reardon – Yes; Sgro – Yes. Motion Passed: 6 voting yes, 0 voting no.

Dreamland Park – Sewer/Water Bid: “Authorize staff to proceed to bid sewer and water for restroom project in Dreamland Park,” by Beagles, second by Logan. Roll Call Vote: Beagles – Yes; Fulgenzi – Yes; Jannazzo – Yes; Logan – Yes; Reardon – Yes; Sgro – Yes. Motion Passed: 6 voting yes, 0 voting no.

Washington Park Project – Accept Bid. Motion: “Accept base bid and alternate #3 and execute agreement with Otto Baum in the amount of \$188,315.43 and alternate #3 for \$17,000 for Botanical Garden project with funding to be reimbursed through the Museum Grant,” by Beagles, second by Fulgenzi. Roll Call Vote: Beagles – Yes; Fulgenzi – Yes; Jannazzo – Yes; Logan – Yes; Reardon – Yes; Sgro – Yes. Motion Passed: 6 voting yes, 0 voting no.

Henson Robinson Zoo – Accept Bid. Motion: “Accept bid and execute agreement with Goodman Fence, Inc. in amount of \$24,375 to fence two exhibits for the Zoo with funds to reimbursed through the Museum Grant,” by Beagles, second by Jannazzo. Roll Call Vote: Beagles – Yes; Fulgenzi – Yes; Jannazzo – Yes; Logan – Yes; Reardon – Yes; Sgro – Yes. Motion Passed: 6 voting yes, 0 voting no.

Business.

IMRF Benefit Protection for Kasie Wagner. Motion: “Approve and execute the IMRF Benefit Protection Leave form and payment of fees for Kasie E. Wagner for the two month period she was on maternity leave with the District as presented by staff,” by Beagles, second by Logan. Roll Call Vote: Beagles – Yes; Fulgenzi – Yes; Jannazzo – Yes; Logan – Yes; Reardon – Yes; Sgro – Yes. Motion Passed: 6 voting yes, 0 voting no.

Special Board Meeting. Motion: “Call public hearing for April 27th at 5pm concerning the budget and special board meeting on April 27th at 5:15pm” by Reardon, Second by Logan. All in Favor. Motion Passed by voice vote.

Adjournment

There being no further business before the Board on motion by Jannazzo, seconded by Beagles and approved by voice vote the meeting was adjourned at approximately 6:33pm.

MINUTES

Finance Committee

April 20, 2011

A meeting of the Finance Committee was held Wednesday, April 20, 2011 at 5:00pm at the John F. Linxwiler Administration Center.

Members Present: Chair Fulgenzi, VP Logan, Trustee Jannazzo, Trustee Reardon

Others Present: President Sgro, Trustee Beagles, General Counsel Robert Walbaum, Secretary/Director Stratton; Mark Bartolozzi/Dir Finance, Elliot McKinley/Director of Parks/Planning; Derek Harms/Director of Recreation; Department Directors from Around the District.

Chair Fulgenzi opened committee meeting at 5:05pm

One Item was brought before committee for discussion.

1. Public Comment on May 1 2011 to April 30, 2012 Proposed Operating Budget. Mark Bartolozzi, Director of Finance addressed the Board to note addendums (attached to minutes) to the proposed operating budget as follows: Movement of revenue fund under Administration Budget for Museum Tax to the representative revenue budgets for the Zoo and Botanical, Police budget line item was increased to incorporate the code blue emergency call system for Southwind Park, Erin's Pavilion budget reduced for move for the code blue emergency call to police. Chair Fulgenzi asked if their was anyone from the public that would like to address the Board on the proposed budget.

Larry Estep, resident and Friends of Zoo. Mr Estep addressed the Board about the zoo budget and conditions at the zoo. He indicated that attitudes are worse than ever, seasonal zookeepers are treated as second class to fulltime staff, that the District should return staff to fulltime or move all to seasonal.

Rosie Christie, resident and dog park user. Ms. Christie wanted to know where the monies were for the dog run site upgrades. Chair Fulgenzi noted that there is no specific budget for the dog run upgrades and that projects are funded either through other funds and/or line items under general maintenance budget.

Robert Pinkston, Jr., resident and zoo society member/docent. He addressed the Board on the matters relating to the zoo. He noted that in his perspective we have a great zoo and staff work hard and does not see the issues of staff conflict as raised by others.

There being no further business to come before the committee,
the meeting was adjourned at 5:30pm.

PUBLIC HEARING

MINUTES

April 27, 2011

A public hearing was held Wednesday, April 27, 2011 at 5pm at the John F. Linxwiler Administration Center.

Members Present: President Sgro, Trustee Beagles, Trustee Jannazzo, Trustee Noll

Others Present: Robert Walbaum/General Counsel, Secretary/Director Stratton

President Sgro addressed the Board and Public noting the purpose of the public hearing was to receive input from the public on matters relating to the operating budget beginning May 1, 2011 on file with the District.

President Sgro asked if anyone would like to address the Board.

1. Rosie Christy, resident and dog park user addressed the Board requesting to know where the budget was for the dog park. President Sgro responded by noting there is no separate budget for the dog park as part of the overall operating budget, however some of the items requested for the dog park are included in the general maintenance budget and longer term projects with more cost are funded through available capital dollars.
2. Larry Estep, resident and Friends of Henson Robinson Zoo addressed the Board requesting microscope approach to the Zoo budget, that their requests have not been taken seriously and that the District should reconsider hiring seasonal versus full time staff at the Zoo. President Sgro responded by noting that the Board and staff do take the budget at the Zoo seriously and will continue to do so.

No one else presented input on the budget.

Adjournment of Public Hearing.

There being no further business to come before the Board, the public hearing meeting was adjourned at 5:12 pm by motion of Beagles, second by Noll and all in favor.

**Springfield Park District
SPECIAL BOARD MEETING**

**MINUTES OF MEETING
April 27, 2011**

Special Board Meeting was held at the John F. Linxwiler Administrative Center at 5pm, Wednesday, April 27, 2011.

President Sgro opened special board meeting at 5:07pm with request for roll call.

Voting Present: President Sgro, Trustee Beagles, Trustee Jannazzo, Trustee Noll

Others Present: Director/Secretary Stratton, Robert Walbaum/General Counsel

President Sgro noted a quorum was present to conduct business of the District.

Business.

1. Operating Budget for May 1, 2011. President Sgro requested a motion to accept the operating budget for the start of the fiscal year May 1, 2011.

Motion: "Pend the vote on the budget until after the swearing in of the new board members" by Beagles, second by Jannazzo. Discussion: Trustee Beagles noted that the full board was not present to vote on the budget that the new members should be given opportunity to do so at a future meeting. Board discussed further and presented new motion: "Rescind motion to pend vote on budget" by Beagles, second by Jannazzo, all approved by voice vote. Motion to rescind passed.

There was no vote taken to adopt the budget.

2. Ordinance to Impose Maximum Speed Limit of 20 MPH for Washington and Lincoln Parks.

Motion: "Adopt ordinance No. 1248-11 imposing maximum speed limit of 20 miles per hour for Washington and Lincoln Parks," by Beagles, second by Noll. Roll Call Vote: Beagles – Yes; Jannazzo – Yes; Noll – Yes; Sgro – Yes. Motion Passed: 4 voting Yes, 0 voting no.

Adjournment.

There being no further business to come before the Board by Motion of Jannazzo, second by Beagles and all approved by voice vote the meeting was adjourned at 5:24pm.

MINUTES

Buildings & Concessions Committee May 11, 2011

A meeting of the Buildings & Concessions Committee was held Wednesday, May 11, 2011 at 12:00pm at the John F. Linxwiler Administration Center.

Members Present: Chair Noll, Trustee Beagles

Others Present: Trustee Reardon, Secretary/Director Stratton

Chair Noll opened meeting at 12pm.

Four (4) issues discussed before Committee, as follows:

1. Land Use Permit by AT&T. Director Stratton addressed the Committee and provided written land use agreement (attached) from AT&T requesting permission to bore under a section of lost bridge trail a 4" fiber optic conduit in a 4' fiber optic easement. Representative of AT&T was present to respond to any questions. During this construction the trail would remain open for users and the trail would not be disturbed. Committee to recommend approval of the agreement at the regular Board meeting in May.
2. Portable Sanitation Bids. Director Stratton noted that bid opening (attached) for portable sanitation services was held on Wednesday, May 4 2011 at 10am and there was one bid presented. Director Stratton noted the bid received was from the same company that has provide the service over the past three years and that the proposed fees for the service is lower than the past three years. Director Stratton recommended the acceptance of the bid from Little Johnny's Inc. Committee to recommend acceptance of the bid with Little Johnny's Inc at the regular Board meeting in May.
3. Veterinarian Services. Director Stratton reported that this matter is being held for further review by staff and will be matter before June Building and Concessions meeting. No action requested at this time.
4. Water Slide Request for Event in Lincoln Park. Director Stratton addressed Committee on a permit request by Mr. Tim McCormick requesting permission to place a 45' long and 17' high water slide in Lincoln Park for a 4 hour event. Director Stratton recommend to not approve the request due to the liability for such a temporary structure, damage it would cause to the turf in Lincoln Park and the site location was not appropriate for such request. Committee discussed and will not authorize permit for this request.

There being no further business to come before the committee,
the meeting was adjourned at 12:10pm.

MINUTES

Long Range Planning

May 11, 2011

A meeting of the Long Range Planning Committee was held Wednesday, May 11, 2011 at 12:10pm at the John F. Linxwiler Administration Center.

Members Present: Chair Beagles, Trustee Reardon, Trustee Noll

Others Present: Secretary/Director Stratton

Chair Beagles opened meeting at 12:10pm.

Two (2) issues discussed before Committee, as follows:

1. Centennial Park Development Bids. Director Stratton addressed the Committee on the recent bid openings (attached) for the Centennial Park development project. Director Stratton noted that there was only one bidder and the amount far exceeded the budget for the project. Director Stratton noted that discussions are underway with the single bidder to determine if the cost could be renegotiated to fit the overall budget for the project. Director Stratton will report back to the Committee in the month of June/July on whether to recommend acceptance of a modified bid or reject the bid entirely and consider rebidding in the near future. No action requested by Staff.
2. Dreamland Park Restroom Project Bid Opening. Director Stratton addressed the Committee on the recent bid openings (attached) and for the restroom utility project for Dreamland Park. Director Stratton recommended the low bid from Prairie State Plumbing and Heating with a bid of \$41,540 be accepted as this amount falls well within the estimated cost of \$61,340. Committee to recommend acceptance of bid as recommended by staff for the May Board meeting.

There being no further business to come before the committee,
the meeting was adjourned at 12:15pm.