

**Springfield Park District
BOARD MEETING MINUTES**

Wednesday, December 21, 2011

Roll Call.

A meeting of the Springfield Park District Board of Trustees was held at 5:30pm at the John F. Linxwiler Administrative Center, 2500 South 11th Street, Springfield, IL:

President Sgro called the meeting to order at 5:30pm and requested roll call.

Present: President Sgro, Vice President Noll, Trustee Beagles, Trustee Flickinger, Trustee Jannazzo, Trustee Reardon (arrived at 5:33pm), Trustee Wojcicki-Jimenez

Others Present: Director/Secretary Stratton, Bob Walbaum/General Counsel.

Minutes of Previous Meeting.

It was moved by Beagles, seconded by Jannazzo that the minutes of the regular meeting of November 16, 2011 and supplemental committee minutes be approved as presented. All approved by voice vote 6 voting yes and 0 voting no. Motion passed.

Minutes of Special Board Meeting.

It was moved by Beagles, seconded by Wojcicki-Jimenez that the minutes of the Special Board meeting of December 15, 2011 be approved as presented. All approved by voice vote. 6 voting yes and 0 voting no. Motion passed.

Public Comment

President Sgro asked if anyone wanted to address the Board.

1. Drew Duzinkas addressed the Board requesting the resignation or termination of the Executive Director.

Committee Reports:

Building & Concessions Committee. Trustee Jannazzo gave the report to the Board on matters brought before the Committee of December 7 2011 (minutes attached) and requested the following action:

Modification of Zoo Hours. Motion: “Approve the recommended schedule as presented by staff to close the zoo Monday through Friday with opening on the weekends beginning January of each year and ending in March,” by Jannazzo, second by Noll. Roll Call Vote: Beagles – Yes; Flickinger – Yes; Jannazzo – Yes; Noll – Yes; Wojcicki-Jimenez – Yes; Sgro – Yes. Motion Passed: 6 voting yes, 0 voting no.

Trustee Reardon joined the meeting at 5:33pm.

Grants & Marketing Committee. Chair Wojcicki-Jimenez gave the report to the Board on matters brought before Committee on December 7, 2011(minutes attached). No action was requested.

Recreation Committee. Chair Flickinger gave the report to the Board on matters brought before Committee on December 14, 2011 (minutes attached). No action was requested.

Long Range Planning. Chair Beagles gave the report to the Board on matters brought before the Committee on December 14, 2011 (minutes attached) and requested the following action:

Land Use Agreement for SW Park. Motion: “Approve the execution of a land use agreement for access to Southwind Park with Martin Engineer Corporation as presented by Staff,” by Beagles, second by Jannazzo. Roll Call Vote: Beagles – Yes; Flickinger – Yes; Jannazzo – Yes; Noll – Yes; Reardon – Yes; Wojcicki-Jimenez – Yes; Sgro – Yes. Motion Passed: 7 voting yes, 0 voting no.

Finance Committee. Chair Jannazzo gave the report to the Board on matters brought before the Committee on December 19, 2011 (minutes attached) as follows and recommended the following action:

Statement of Claims. Motion: “Approve the statement of claims as presented by staff,” by Jannazzo, second by Reardon. Roll Call Vote: Beagles – Yes; Flickinger – Yes; Jannazzo – Yes; Noll – Yes; Reardon – Yes; Wojcicki-Jimenez – Yes; Sgro – Yes. Motion Passed: 7 voting yes, 0 voting no.

Southwind Park Maintenance Operations Structure. Motion: “Approved the staff structure for Southwind Park Operation as presented by Staff and authorize its implementation,” by Jannazzo, second by Reardon. Roll Call Vote: Beagles – Yes; Flickinger – No; Jannazzo – Yes; Noll – Yes; Reardon – Yes; Wojcicki-Jimenez – Yes; Sgro – Yes. Motion Passed: 6 voting yes, 1 voting no.

Land Line Service Contract with AT&T. Motion: “Accept the proposal by AT&T and authorize staff to execute a three year agreement with AT&T for land line services with annual savings of \$73,000 per year as proposed” by Jannazzo, second by Beagles. Roll Call Vote: Beagles – Yes; Flickinger – Yes; Jannazzo – Yes; Noll – Yes; Reardon – Yes; Wojcicki-Jimenez – Yes; Sgro – Yes. Motion Passed: 7 voting yes, 0 voting no.

Committee of the Whole. President Sgro addressed the Board on the meeting of the Committee of the Whole of December 19, 2011 (minutes attached). No action was requested.

Business.

2012 Board Committee & Regular Meeting Schedule. Motion: “Approve the annual Committee and Regular Board Meeting Schedule as presented by staff (attached) for the 2012 Calendar Year,” by Reardon, second by Jannazzo. All approved by voice vote. 7 voting yes, 0 voting no.

Adjournment

There being no further business before the Board on motion by Beagles, seconded by Wojcicki-Jimenez and approved by voice vote the meeting was adjourned at approximately 5:50pm.

MINUTES
JOINT COMMITTEE MEETINGS
Buildings & Concessions Committee and Grants & Marketing Committee
Wednesday, December 7, 2011

A joint meeting of Buildings & Concessions and Grants & Marketing Committees was held Wednesday, December 7, 2011 at 12:00pm at the John F. Linxwiler Administration Center.

Members Present: Trustee Jannazzo, Trustee Wojcicki-Jimenez, President Sgro

Others Present: Secretary/Director Stratton

Trustee Jannazzo opened the Building & Concessions Committee meeting at 12:00 pm.
Four (4) issues discussed before Committee, as follows:

1. Zoo Winter Hours. Talon Thornton, Zoo Director addressed the Committee and proposed a move to reduced hours in the Winter. Thornton recommended to close the zoo Monday through Friday and open only on the weekends from January 1 through February. Thornton noted that 98% of attendance in these months is on the weekends and that the Zoo will still allow scheduled school or other visits during the week. Thornton also noted that this will allow administrative staff time to focus attention on the marketing, promotion and overall planning for the upcoming season. Committee discussed and will recommend to Board for discussion and possible action.
2. Tow Ordinance. Captain Davis of the Park Police addressed the Committee recommending adoption of a tow ordinance similar to that of the City of Springfield and other Park Districts in the State of Illinois. The ordinance would require that all vehicles engaged in certain criminal acts would be towed and that release of the vehicle would carry with it a fine of \$500 per violation for violations. Captain Davis noted that we tow about 100 vehicles per year in our parks. This would provide an additional revenue stream for violators under the ordinance to support the department's budget. Committee discussed and all agreed to hold off adoption until a formal policy can be drafted, reviewed by legal counsel and other implementation items addressed.
3. Ordinance Violation Process. Captain Davis addressed the Committee recommending the establishment of internal hearing/appeal process for all ordinance violations in our parks. Captain Davis noted the City of Springfield has such a system as does Peoria park district. Captain Davis noted that this would require a hearing officer and would allow the District to collect 100% of the citation fee unlike the current 10 to 15% under the current system. Committee discussed and agreed to hold off adoption of such ordinance until such time as formal policy can be drafted, reviewed legally and other implementation items addressed.
4. Ordinance Violation Updates to Ordinance Book. Captain Davis addressed Committee and recommended redraft of current ordinances and adoption of additional ordinances with increase fines for each violation. Director Stratton noted that the current ordinance book needs to be updated as it was last revised in 1983. Committee discussed and will

hold off adoption of new ordinance and increased fines to allow staff time to redraft and propose updated/revised ordinance book.

Chair Wojcicki Jimenez opened the Grants & Marketing Committee at 12:30 p.m.
Two (2) issues discussed before Committee, as follows:

1. Report from Staff. Director Stratton addressed committee and provided written staff report (attached) on grant activity and marketing/promotions. Director Stratton noted that staff is working on master list of all local private foundations and will provide for committee in January.
2. EPA IGIG Grant Application. Director Stratton addressed Committee and provided information relating to the “re” application of the EPA storm water management project application for Washington Park lagoon that will be submitted on December 15. Stratton noted the total project amount at \$550,000 with a cash match of \$137,000 by the District if awarded. Committee discussed and noted that this project will need to be considered along with all other projects to prioritize for approval. Staff requested to provide a overall history of matching grants awarded over the past years.

No action requested at the Board level.

There being no further business to come before the committees,
the meeting was adjourned at 12:50 p.m.

MINUTES
JOINT COMMITTEE MEETING
Committee of the Whole & Finance Committee
December 19, 2011

A joint meeting of Committee of the Whole and Finance Committee was held Monday, December 19, 2011 at 5:30pm at the John F. Linxwiler Administration Center.

Members Present: Vice President Noll, Trustee Beagles, Trustee Flickinger, Trustee Jannazzo, Trustee Wojcicki-Jimenez

Others Present: Bob Walbaum/Corporate Counsel, Secretary/Director Stratton

Vice President Noll opened the Committee of the Whole at 5:30pm
One (1) issue was discussed before Committee, as follows:

1. Corporate Counsel. Bob Walbaum presented a written letter to the Committee noting his retirement as Corporate Counsel with the Springfield Park District and provided the Committee with list of responsibilities as Corporate Counsel. Committee discussed the process for selection of new Corporate Counsel and agreed to form a two person subcommittee to initiate discussions with law firms with hopes to have a decision by the January Board meeting. Mr. Walbaum agreed to remain as corporate counsel to assist the Board on the recruitment and transition of new legal counsel into the District.

Bob Walbaum left at the close of the Committee of the Whole.

Chair Jannazzo opened the Finance Committee meeting at 5:57pm
Four (4) issues discussed before Finance Committee, as follows:

1. Finance Report. Mark Bartolozzi, Director of Finance/HR addressed the Committee with an update on the finances of the District. (attached) No action was requested.
2. Land Line Services Contract. Mark Bartolozzi addressed the Committee on the history and discussions with Call-On, a re-saler of At&t land line services and At&t, the primary provider of land line services and provided written proposals (attached) from both organizations. Bartolozzi recommended the District execute an agreement with At&t for a three year term to guarantee an annual savings of approximately \$73,000 or \$212,560 from our land line services. Director Stratton noted that Call-One may not have come in with the greatest savings but they are a member of the IAPD's affinity program and have, through this process, saved the District considerable annual telephone expenses but without them may not have been possible. Committee discussed and will present to the Board for their discussion and possible action.
3. Statement of Claims. Mark Bartolozzi presented the Statement of Claims and Credit Card Bills to the Committee for their review and discussion. Trustee Wojcicki requested a change in the format of presenting the claims and bills to better follow as the current is confusing. Committee discussed and will present to the Board for discussion and possible action.
4. Southwind Park Staff Structure. Director Stratton addressed Committee and provided a written (attached) comparison on the staff structure traditionally used by the District compared to a proposed staff structure for the operation of Southwind Park. Stratton noted that both structures would require the hiring of an Assistant Superintendent to oversee the operations. Stratton noted the proposed structure although not traditional model will save the District considerable additional expense. Stratton requested approval of the structure and to authorize staff to implement plan. Committee discussed and will present to Board for discussion and possible action.

There being no further business to come before the committees,
the meeting was adjourned at 6:45pm.

MINUTES
JOINT COMMITTEE MEETINGS
Long Range Planning and Recreation Committee
Wednesday, December 14, 2011

A joint meeting of Long Range Planning & Recreation Committees was held Wednesday, December 14, 2011 at 12:00pm at the John F. Linxwiler Administration Center.

Members Present: Trustee Beagles, Trustee Flickinger, Vice President Noll, Trustee Jannazzo

Others Present: President Sgro; Secretary/Director Stratton

Chair Beagles opened the Long Range Planning Committee meeting at 12:00 pm. Four (4) issues discussed before Long Range Planning Committee, as follows:

1. Project Update by Staff. Director Stratton addressed Committee and provided written status report (attached) on all projects around the District. No action was requested.
2. Bridge Replacement Project at Washington Park. Jeff Antonocci of Hoelscher Engineers, Inc. addressed the Committee and provided handouts (attached) of four (4) design options for bridge replacement in Washington Park. Antonocci also noted that discussions on Bridge replacement involves the Illinois Historic Preservation Association and IDOT. Antonocci noted the total project is about \$1.2 million of which 20% is match of the District. No action was requested at this time and Committee members present generally approved Option #2 as presented.
3. Washington Park Tennis Center – Patch & Repair Project. Manny Velasco, Tennis Professional and George Tucker, Superintendent of Park Maintenance were present. Velasco addressed the Committee on the history of tennis in Washington Park and Community and need to replace and/or repair tennis court surface at Washington Park Tennis Center. Director Stratton provided estimated costs for three (3) scope of services from patch and repair to full replacement ranging from \$63,000 up to \$450,000. Committee discussed and agreed to hold in committee for funding consideration as capital projects are being weighed in the January committee meetings. No action requested at this time.
4. Southwind Park Drainage Matter. Director Stratton addressed Committee referencing a Land Use Permit from Martin Engineering to enter Southwind Park property to construct a corrective drainage line to resolve issues raised by the property owners to the west. Staff recommended approval of agreement at the Board level with oversight by District Staff. Committee will present to Board for their discussion and approval.

Chair Flickinger opened the Recreation Committee at 12:40 p.m. Three (3) issues discussed before Committee, as follows:

1. Report from Staff. Derek Harms, Director of Recreation addressed committee and provided written staff report (attached) on recreation.
2. Update on MIP 2012. Derek Harms, Director of Recreation addressed the Committee and provided update on the status of MIP series for 2012 and potential sponsors. Harms noted that several meetings were held with local radio interests that are interested in co-sponsoring the event and that a sponsorship drive is planned in the upcoming future to offset costs of the program for 2012.

There being no further business to come before the committees,
the meeting was adjourned at 12:50 p.m.

**MINUTES OF MEETING
EXECUTIVE SESSION**

**July 20, 2011 at pm
Location: John F. Linxwiler Administration Center**

Adjourn to Executive Session:

President Sgro called for motion to adjourn to Executive Session for purposes of discussing collective bargaining matters as provided under Section 2(c)(2) of the Open Meetings Act. On motion by Beagles, second by Jannazzo and all voting yes by voice vote the Board adjourned to Executive Session at 5:50pm.

Present: President Sgro, Trustee Beagles, Trustee Flickinger, Trustee Jannazzo, Trustee Noll, Trustee Reardon, Trustee Wojcicki

Others Present: Director/Secretary Stratton, Bob Walbaum/General Counsel (by telephone), Bruce Stratton/Justin Reichart/Labor Counsel.

Discussion in Executive Session:

Bruce Stratton & Justin Reichart, Labor Counsel for the District addressed the Board to discuss the labor discussions with the FOP representing the Park Police Officers.

Labor Counsel noted that the FOP desired the Board to take a vote on the tentative agreement. Labor Counsel noted that the FOP did provide a supposal to the District that would provide for wage reopener in the final year of the agreement and a provision in the agreement that would not allow the District to contract out or sub contract police services to other agencies. Board discussed and raised concerns as to the wage increases and the uncertainty of the financial condition of the District and of the economy for the next several years to commit to a percentage increase for the out years of the labor contract. Board also raised concern as to agreeing to language that would limit the District's ability to manage its workforce or provide alternative policing services for the public.

Board directed Labor Counsel and Director Stratton to meet with the Union to re-explain the concerns of the District and recommend a 1% floor and a 4% ceiling based on the CPI for the third and fourth year of the agreement.

Arise from Executive Session:

President Sgro called for motion to arise from Executive Session. On Motion by Noll, second by Jannazzo and all voting yes by voice vote the Board arose from Executive Session at 6:35pm.

There was no action taken in or as a result of Executive Session.

Adjournment

There being no further business before the Board on motion by Wojcicki, seconded by Noll and approved by voice vote the meeting was adjourned at approximately 6:35pm.

Approved for Release - January 18, 2012