

**Springfield Park District  
BOARD MEETING**

**MINUTES**

**Thursday, February 20, 2014**

A meeting of the Springfield Park District Board of Trustees was held on Thursday, February 20, 2014 at 5:30 p.m. at the John F. Linxwiler Administrative Center, 2500 South 11th Street, Springfield, Illinois.

**Roll Call**

President Sgro called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: President Sgro, Vice President Noll, Trustees, Flickinger, Hammer, Jannazzo, Schmidt, and Wojcicki Jimenez

Others Present: Derek Harms, Interim Director; Elliott McKinley, Director of Parks; Mark Bartolozzi, Director of Finance/HR; Dan Wright, Legal Counsel; Staff, media and public

**Public Hearing RE: Intent to Sell \$1,650,000 General Obligation Limited Tax Bonds**

It was moved by Schmidt and seconded by Hammer to Open Public Hearing to receive public comments on the proposal to Sell \$1,650,000 General Obligation Limited Tax Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and existing land and facilities of the District and for the payment of the expenses incident thereto. Roll Call: Flickinger – yes; Hammer – yes; Jannazzo – yes; Noll – yes; Schmidt – yes; Wojcicki Jimenez – yes; and Sgro – yes.

President Sgro asked if anyone wanted to address the Board regarding intent to sell general obligation limited tax bonds. No one addressed the Board.

It was moved by Jannazzo and seconded by Schmidt to close the public hearing.

Roll Call: Flickinger – yes; Hammer – yes; Jannazzo – yes; Noll – yes; Schmidt – yes; Wojcicki Jimenez – yes; and Sgro – yes.

**Minutes of Previous Meeting**

Minutes of the January 18, 2014 Regular Board Meeting were presented. It moved by Jannazzo and seconded by Hammer to approve the January 18, 2014 Board Meeting minutes as presented. All approved by voice vote.

**Special Guest**

Ted Henry, who serves on the Board of Directors for the 2015 Lincoln Funeral Coalition attended the Board meeting with his wife, Dawn to inform the Board of upcoming events and to ask for their support and endorsement.

**Public Comment**

Robin Austin, Carillonneur, introduced Marah Icenogle, a senior majoring in Recreation, Park and Tourism Administration at Western Illinois University, is serving as marketing intern at the Carillon, assisting with promotion of the 2014 Festival and the organization of the Carillon archives and files.

**RECREATION**

**Staff Report**

Informational items only.

**LONG RANGE PLANNING**

**Staff Report**

Informational items only.

Elliott McKinley, Director of Parks gave copies of the Sangamon County Regional Strategic Plan 2014 and a draft plan for their review.

**GRANTS & MARKETING**

**Staff Report**

Informational items only.

**BUILDINGS & CONCESSIONS**

**Staff Report**

Informational items only.

**LIAISON**

**Staff Report**

Informational items only.

**FINANCE**

**Statement of Claims**

The Statement of Claims was presented by Chair Jannazzo. Chair Jannazzo moved to approve the Statement of Claims & Visa bills as presented. Motion was seconded by Noll.

Roll Call Vote: Flickinger – yes; Hammer – yes; Jannazzo – yes; Noll – yes; Schmidt – yes; Wojcicki Jimenez – yes; Sgro - yes

**Capital Budget**

Informational item only.

**Operating Budget**

Informational item only

**Audit Fees**

It was moved by Jannazzo and seconded by Noll to approve an additional payment of \$5,000 to the firm of Eck, Schafer & Punke for additional audit work performed for the 2012/2013 audit and to amend the agreement to \$20,000 for the 2013/2014 audit.

Roll Call Vote: Flickinger – yes; Hammer – yes; Jannazzo – yes; Noll – yes; Schmidt – yes; Wojcicki Jimenez – yes; Sgro - yes

**COMMITTEE OF THE WHOLE**

**Executive Director**

President Sgro asked the Board for a motion to Adopt 2014 Key Objectives for the Executive Director. After some discussion, it was decided the Board would review the objectives and the timeline and visit this matter at a later date.

It was moved to by Schmidt to Grant the President and Vice-President of the Board authority to execute an Agreement for Employment of Derek Harms as Executive Director of the Springfield Park District for an initial term of 3 years at a salary of \$106,000 and to approve payment in the amount of \$10,000 to Derek Harms in recognition of his services as Interim Executive Director since February, 2013 without additional compensation.

Roll Call Vote: Flickinger – yes; Hammer – yes; Jannazzo – yes; Noll – yes; Schmidt – yes; Wojcicki Jimenez – yes; Sgro - yes

**BUSINESS**

None at this time

**ADJOURMENT**

There being no further business to come before the Board  
It was moved by Jannazzo and seconded by Hammer to adjourn  
the meeting at 6:00 p.m.

**COMMITTEE OF THE WHOLE**

It was moved by Jannazzo and seconded by Hammer to retire to executive session per Open Meetings Act 2(c)1 at 6:00 p.m. All approved by voice vote.

**Finance & HR Committee Meeting  
February 18, 2014, 2013 – 5:30 p.m.**

Present: Trustees Hammer, Jannazzo, Noll, Wojcicki Jimenez  
Others Present: President Sgro, & Trustee Schmidt; Derek Harms, Acting Director;  
Mark Bartolozzi, Director of Finance & HR and Elliott McKinley,  
Director of Parks

A Committee Meeting of the Finance & HR Committees was held on Monday, February 18, 2014, at 5:30 p.m. at the John F. Linxwiler Administrative Center.

**FINANCE & PERSONNEL COMMITTEE**

Staff Report

Mark Bartolozzi, Director of Finance and HR gave a brief summary of the Finance Report.

Statement of Claims / Visa Bills

Trustees' questions regarding Statement of Claims and Visa Bills were answered.

*Legal Counsel, Dan Wright, entered the meeting in progress.*

Operating Budget

Acting Director Harms explained staff is currently in the process of budget meetings with area supervisors. The Board held a lengthy discussion regarding possible cuts to consider.

Audit Fees

Acting Director Harms explained the contract with Eck, Schafer & Punke was \$15,000 for the first year; \$15,500 for the second year; and \$16,000 for the third year; but due to the additional work associated with performing this year's annual audit, Eck, Schafer & Punke have requested an additional payment. Additional hours involved with completing the audit would total roughly \$13,000; which is not feasible with the current budget. It was suggested that an additional payment of \$5,000, which is in the budget, would be agreeable and would acknowledge the additional work performed by the auditors. In addition, it was discussed and agreed by the Board to pay an additional 4,500 for the audit next year. Legal Counsel, Dan Wright, confirmed it was permissible and the Board agreed to approve an additional payment of \$5,000 now and the additional \$4,500 for next year to the firm of Eck, Schafer & Punke and an additional \$4,500

Capital Budget

The Board discussed possible projects for the Capital Budget. A complete list will need to be approved prior to the March 20<sup>th</sup>, 2014 Board Meeting.

It was moved by Schmidt and seconded by Hammer to retire to executive session per Open Meetings Act at 7:07 p.m. All approved by voice vote.

**Joint Grants & Marketing, Long Range Planning,  
Recreation, Buildings & Concessions  
and Liaison Committee Meeting**

**MINUTES**

**February 13, 2014 at 5:30 p.m.**

Members Present: Flickinger, Hammer, Jannazzo, Schmidt and Wojcicki Jimenez

Others Present: President Sgro, Acting Director, Derek Harms; Director of Parks, Elliott McKinley and Director of Finance/HR, Mark Bartolozzi

A Joint Meeting of the Grants & Marketing, Long Range Planning, Recreation, Buildings & Concessions and Liaison Committee was held on Thursday, February 13, 2014 at 5:30 p.m. at the John F. Linxwiler Administrative Center.

**Grants & Marketing Committee**

**Staff Report**

Informational Items Only

**Barker Park**

Don Hunt, Franklin Park Neighborhood Association addressed the Board. Hunt presented a three stage plan for development of the Barker property the association would like the Board to consider. (Attached) Members of the Franklin Park Neighborhood Association are working with the Parks Foundation for possible grants. Once the budget has been approved, the Board will again meet with members of the association to discuss potential development.

**Long Range Planning**

**Staff Report**

Informational Items Only

**Recreation Committee**

**Staff Report**

Informational Items Only

**Lincoln Funeral Reenactment**

Ted Henry approached the Springfield Park District asking for support of the upcoming 2015 Lincoln Funeral Coalition to be held in Springfield in May of 2015. They would like to use Lincoln and Douglas Park for their event. Harms will draft a letter of support for the Board to review.

**Buildings & Concessions Committee**

Staff Report  
Informational Items Only

**Liaison Committee**

Staff Report  
Informational Items Only

**ADJOURNMENT**

There being no further business to come before  
the Board the meeting adjourned at 6:45 p.m.

# Barker Park

## Descriptions of Phases 1, 2, and 3

As proposed by

Friends of Barker Park Committee

### Phase 1 – (approx. 6 acres Connecting the Glendale and Hazelcrest Entrances)

1. Connecting Driveway from Glendale/ Hazelcrest
2. Connecting Sidewalks from Glendale/ Hazelcrest
3. Parking Lot
4. Shelter
5. Basketball Slab with basketball hoops/ lighting
6. Picnic Area
7. Lighting for parking area, shelter, and basketball area
8. Planting of trees and grass area

### Phase 2 - (approx. 11 acres East of Phase 1) removing the pond, deck, swale and council ring

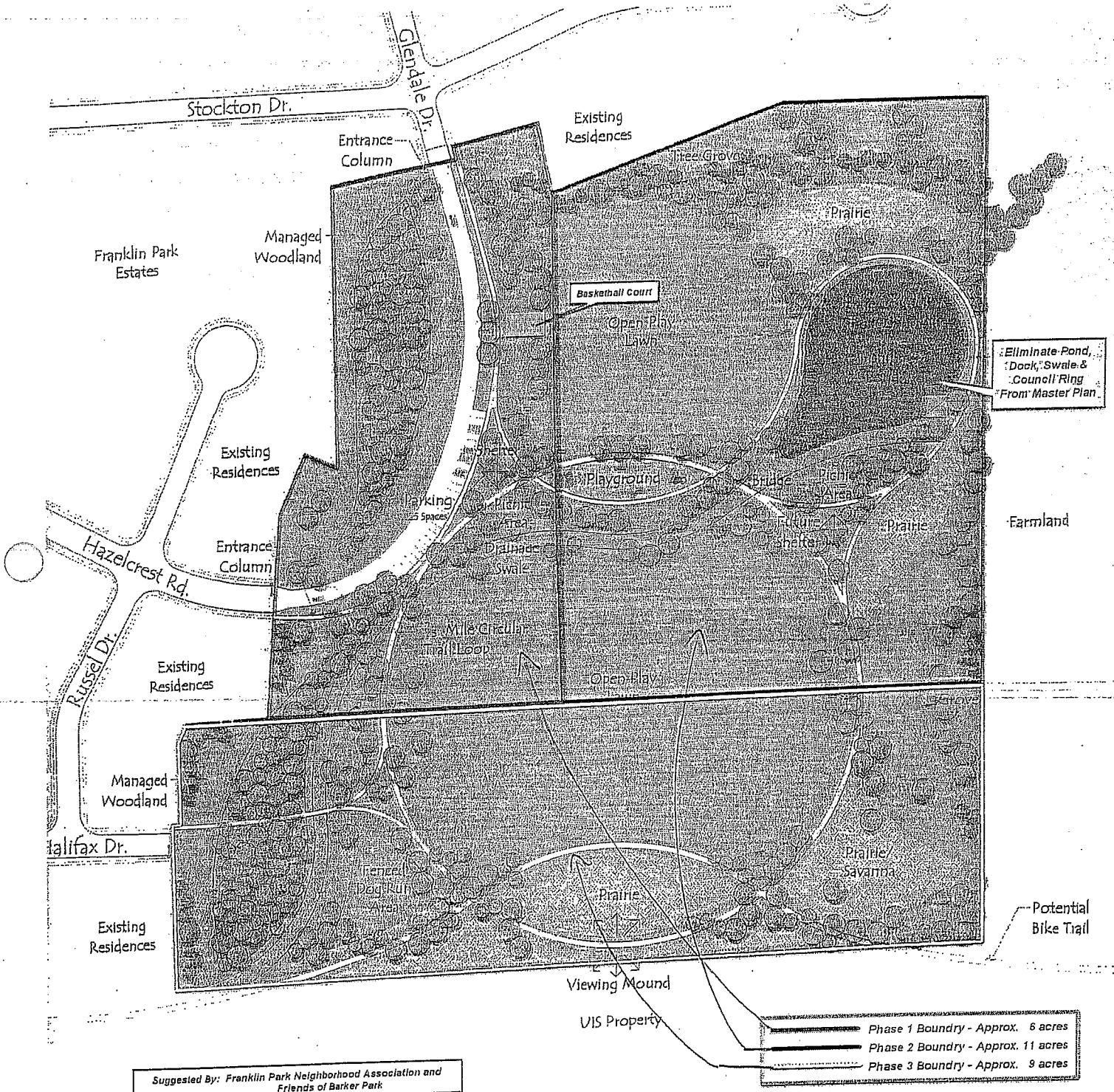
1. Open Play Area Lawn
2. Playground with Equipment
3. All Lawn and Tree Plantings
4. 2<sup>nd</sup> Shelter with Lighting
5. Picnic Area
6. Extension of all Walking Sidewalks from Phase 1 to Phase 2
7. Prairie Grass Areas
8. Lighting for the shelter, playground area and picnic area

### Phase 3 – (approx. 9 acres on South area of Plan)

1. Planting of all grass areas and completion of Open Play Lawn
2. Fenced Dog Run
3. Planting of Trees and Prairie Savanna Area
4. Completing all Sidewalk layouts: Extending Sidewalk from Halifax into Park
5. Extending a Bike Path/Trail to 11<sup>th</sup> Street

All Plans Subject to Acquired and Agreed Upon Changes between "Friends of Barker Park Committee" and Springfield Park District Board.

# Barker Park Master Plan - Phases 1, 2 & 3



Suggested By: Franklin Park Neighborhood Association and Friends of Barker Park