

**Springfield Park District
BOARD MEETING**

MINUTES
Thursday, May 15, 2014

A meeting of the Springfield Park District Board of Trustees was held on Thursday, May 15, 2014 at 5:30 p.m. at the Bunn Administrative Office, 2500 South 11th Street, Springfield, Illinois.

Roll Call

Vice President Noll called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: Vice President Noll, Trustees, Hammer, Jannazzo, Schmidt, and Wojcicki Jimenez

Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Mark Bartolozzi, Director of Finance/HR; Lynn Saputo, Director of Recreation; Dan Wright, Legal Counsel; and Staff.

Minutes of Previous Meeting

Minutes of the April 17, 2014 Regular Board Meeting were presented. It was moved by Schmidt and seconded by Wojcicki Jimenez to approve the April 17, 2014 Board Meeting minutes as presented. All approved by voice vote.

BUILDINGS & CONCESSIONS

Staff Report

Trustee Noll reported a concessionaire for the Movie in the Park / Music in the Park series has been chosen; Pools are preparing to open for the season; and The Stand in Washington Park will open Memorial Day weekend.

LONG RANGE PLANNING

Staff Report

Informational items only.

LIAISON

Staff Report

Informational items only.

Stuart & Kennedy Park Leases

Trustee Schmidt moved to authorize Vice President Noll to authorize lease agreements for Stuart and Kennedy Parks with the Airport Authority. Legal Counsel has approved the agreements. It was seconded by Wojcicki Jimenez.

Roll Call: Hammer – yes; Jannazzo – yes; Noll – yes; Schmidt – yes; Wojcicki Jimenez – yes

RECREATION

Staff Report

Director Harms and Lynn Saputo, Director of Recreation reported on upcoming activities. The Carillon Festival will be June 4th through the 8th and we will be having fireworks on June 6th. The Jamboree will be held Friday, May 16th just before the first Movie in the Park of 2014 season in Lincoln Park, rain or shine; and Sunday, May 18 will be the first Music in the Park also to be held at Lincoln Park.

GRANTS & MARKETING

Staff Report

Informational items only.

AZA Grant Opportunity

Trustee Wojcicki Jimenez reported at the Grants & Marketing Committee meeting held on May 8th the Committee authorized staff to apply for an AZA Grant (no matching funds) No motion was necessary.

FINANCE

Staff Report

Informational items only.

Statement of Claims

The Statement of Claims was presented by Chair Jannazzo. Chair Jannazzo moved to approve the Statement of Claims & Visa bills as presented. Motion was seconded by Hammer.

Roll Call: Hammer – yes; Jannazzo – yes; Noll – yes; Schmidt – yes; Wojcicki Jimenez – yes

BUSINESS

None at this time.

ADJOURMENT

There being no further business to come before the Board
It was moved by Schmidt and seconded by Hammer to adjourn
the meeting at 5:35 p.m.

**Joint Buildings & Concessions, Long Range Planning,
Liaison, Recreation, Grants & Marketing and Finance / HR Meeting**

MINUTES

May 8, 2014 at 5:30 p.m.

Members Present: Flickinger, Hammer, Jannazzo, Noll, Schmidt and Wojcicki Jimenez

Others Present: President Sgro, Executive Director, Derek Harms; Director of Parks, Elliott McKinley; Director of Finance/HR, Mark Bartolozzi; Lynn Saputo, Director of Recreation, Staff & Media

A Joint Meeting of the Buildings & Concessions, Long Range Planning, Liaison, Recreation, Grants & Marketing and Finance/HR was held on Thursday, May 8, 2014 at 5:30 p.m. at the John F. Linxwiler Administrative Center.

Buildings & Concessions

Staff Report

Informational Items Only

Long Range Planning

Staff Report

Trustee Flickinger informed the Board the he and Director Harms will meet with Don O'Neill an analyst/facilitator with the U of I to discuss a comprehensive, strategic masterplan and will report back to Board.

Director of Parks, Elliott McKinley, reported numerous volunteer activities throughout the parks. President Sgro asked about the Quarantine Building status. McKinley reported we are approximately 2 weeks from completion. A ribbon cutting will be planned after the project is complete.

Liaison Committee

Staff Report

Barker Park: Director Harms reported that in an effort to keep residents informed on the progress of Barker Park development, he has been attending the Franklin Park Neighborhood Association meetings. The next meeting is tonight at 7:00 p.m.

Staff Report Cont.

Oaks Neighborhood Association: Director Harms has been invited to speak and answer questions about the potential dog park at Washington Park at the Oaks Neighborhood Association. Their next meeting will be on May 29 at 7:00 p.m. at the LRS Building on Monroe Street. If any board member would like to attend, please notify Director Harms.

Stuart & Kennedy Park Leases

Executive Director Harms explained the leases for Stuart and Kennedy Parks expire at the end of the month. Staff has negotiated renewing leases. Proposed leases have been reviewed and approved by Legal Counsel. Noted items include: (1) Paragraph 8: Term of Contract – 5 year contract with a 5 year automatic renewal for 4 terms total. (2) Paragraph 12: Rental Fees – The Park District will reimburse the Airport Authority for property taxes received by the Park District for Stuart & Kennedy Parks. (3) Paragraph 82: Recognition - The Park District will install a 24 x 36 sign to recognize the Airport Authority's commitment to the Park District. The Airport Authority will present the leases to their Board next week for approval. Staff would like to ask the Board for their approval at the May 15th Board meeting.

Recreation Committee

Staff Report

Director Harms announced Lynn Saputo was selected as Director of Recreation. She began her new position Monday, May 8th at Bunn Office. Lynn gave a brief summary on upcoming events for the parks.

Grants & Marketing Committee

Staff Report

Trustee Wojcicki Jimenez recently met with Derek Harms, Lynn Saputo and Kim Alexander to discuss private funding ideas for the Penguin Building. She also plans to meet with the Zoo Society and Parks Foundation to discuss a group effort for fundraisers.

AZA Grant Opportunity

Lynn Saputo explained that she met with Jackie Peeler, Director of Henson Robison Zoo, to discuss a possible grant through AZA & the Disney Corporation. Grants are awarded in the amount of either \$5,000 or \$10,000 for "Nature Play" similar to the "Leave No Child Inside" program. Money would go toward supplies or a possible intern for the program.

Derek asked for clarification from the Board regarding applying for grants with no matching funds required. The Board determined as long as there would be no matching funds or significant ongoing maintenance funds needed, Staff does not need Board approval to apply.

Finance / HR Committees

Staff Report

Informational Items Only.

Statement of Claims / Visa Bills

Trustees' questions regarding Statement of Claims and Visa Bills were answered. There will be some follow up to questions that were sent to staff through email.

ADJOURNMENT

There being no further business to come before the Committees the meeting adjourned at 6:04 p.m.