

**Springfield Park District
BOARD MEETING**

MINUTES

Thursday, September 18, 2014

A meeting of the Springfield Park District Board of Trustees was held on Thursday, September 18, 2014 at 5:30 p.m. at the Bunn Administrative Office, 2500 South 11th Street, Springfield, Illinois.

Roll Call

Vice President Noll called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: Vice President Noll, Trustees, Flickinger, Hammer, Jannazzo, Schmidt, and Wojcicki Jimenez

Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Lynn Saputo, Director of Recreation; Dan Wright, Legal Counsel; Staff. And public

Minutes of Previous Meeting

Minutes of the August 21, 2014 Regular Board Meeting were presented. It was moved by Schmidt and seconded by Hammer to approve the August 21, 2014 Board Meeting minutes as presented. All approved by voice vote.

RECREATION

Staff Report

Trustee Hammer introduced members from the Springfield Youth Hockey, Springfield Figure Skating and Academy Bullets (Jr. Blues representatives were unable to attend) and thanked them for their strong partnership in a providing recreation programs to our community. Hammer also introduced and rolled out a marketing program in which the user groups purchased six 10 foot tall flags that will be displayed at Nelson Center.

Bruce Blanshan, General Manager of Nelson Center, introduced, Marty Strieker, the new Recreation Supervisor at Nelson Center, to the Board.

Trustee Flickinger acknowledged Robin Austin, Carillonneur for the wonderful patriotic concert he performed for Daughters of the American Revolution.

LIAISON

Staff Report

Informational items only.

LONG RANGE PLANNING

Staff Report

Trustee Flickinger gave an update regarding the upcoming Master Plan Meetings. The Board will plan to meet on October 1, 6 and 9, 2014 from 5:30 to 9:00 p.m. Originally the Board was asked to meet from 5:30 to 8:00 p.m., but Mr. O'Neil asked to extend the meeting time. He also asked Director Harms to include additional key staff in the meetings.

GRANTS & MARKETING

Staff Report

Informational items only.

BUILDINGS & CONCESSIONS

Staff Report

Informational items only.

Wind Turbine Retrofit

Trustee Noll moved to accept Staff's recommendation to approve and accept Wind Solar USA Inc.'s bid in the amount of \$48,010.00 and to initiate an agreement with them for the replacement of the Southwind Park Wind Turbine. The motion was seconded by Hammer. Discussion: Trustee Flickinger asked if Wind Solar USA Inc. had the proper certification. Michelle Knox, Wind Solar USA Inc., stated that her partner, Nadler Electric, has DG certification as required by the State of Illinois; and the factory technician that will be on site has completed over 100 installs over the past two years. Trustee Flickinger also asked about the warranty. Knox assures Wind Solar USA, Inc. has the same warranty as Tick Tock Energy, Inc., which is 10 years on the Turbine and 5 years on the Inverters.

Roll Call: Flickinger – yes, Hammer – yes Jannazzo – no; Noll – yes; Schmidt – no & Wojcicki Jimenez – no 3 yes / 3 no ... Motion fails

Alcohol Request for Bar Association's Annual Softball Tournament

Trustee Jannazzo moved to approve the request from the Annual Bar Association to serve alcohol at their annual Softball Tournament on October 4, 2014 in Lincoln Park. The motion was seconded by Schmidt.

Roll Call: Flickinger – yes, Hammer – yes Jannazzo – yes; Noll – abstain; Schmidt – yes & Wojcicki Jimenez – yes

FINANCE

Staff Report

Informational items only.

Statement of Claims

The Statement of Claims was presented by Chair Jannazzo. Chair Jannazzo moved to approve the Statement of Claims & Visa bills as presented. Motion was seconded by Schmidt.

Roll Call: Flickinger – yes, Hammer – yes Jannazzo – yes; Noll – yes; Schmidt – yes & Wojcicki Jimenez – yes

BUSINESS

Vice President Noll presented Ordinance #1317-14 regarding annexation of property. It was moved by Schmidt and seconded by Flickinger to Approve Ordinance #1317-14 as presented.

Roll Call: Flickinger – yes, Hammer – yes Jannazzo – yes; Noll – yes; Schmidt – yes & Wojcicki Jimenez – yes

ADJOURMENT

There being no further business to come before the Board
It was moved by Wojcicki and seconded by Jannazzo to adjourn
the meeting at 5:50 p.m.

MINUTES

Finance and Buildings & Concessions Committee Meeting September 15, 2014 – 5:30 p.m.

Present: Trustees Flickinger, Hammer, Jannazzo, Noll, Schmidt, Wojcicki Jimenez
Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Mark Bartolozzi, Director of Finance; and Lynn Saputo, Director of Recreation

A Committee Meeting of the Finance and Buildings & Concessions Committees was held on Monday, September 15, 2014, at 5:30 p.m. at the John F. Linxwiler Administrative Center.

BUILDINGS & CONCESSIONS COMMITTEE

Staff Report

Director Harms gave brief updates on the following:

- Washington Park Containment / Clean up from the Merlin's: Ongoing clean-up efforts and sampling program will be in place by EPA. The Park re-opened by weekend to accommodate activities including the Art Spectacular and Music in the Park. Park District clean up expenses will be tabulated and submitted to Bodine for payment.
- Jaycee Building: The building located at the corner of Bunn Park was offered to the Park District. Staff has evaluated necessary interior and exterior improvements, utilities costs, and potential revenues. Staff believes this facility will operate on a loss. Staff does not believe we are in a position to accept the donation. Staff will decline the offer.
- Junior Blues Contract: Current contract expires April 30, 2015. Staff is negotiation new contract to include 5% annual increase. Harms asked the Board if there is anything else they would like staff to negotiate. The Board did not note any items.
- User group contract negotiations to begin soon for Nelson Center. Under the new finance ordinance, staff will execute the agreements.
- The Stand in Washington Park: Staff continues to seek a new concessionaire since Chad Rickman stepped down due to lack of demand in the park. The Board discussed alternative purposes for the building.
- Paddleball Courts / Washington Park: Staff is evaluating damage to the paddleball courts from a fallen tree.

Wind Turbine

Representatives from both Tick Tock Energy, Inc. and Wind Solar USA, Inc. addressed the Board and answered questions regarding the bids they submitted for the Southwind Park wind turbine replacement. Trustee Noll said he plans to make a motion to accept Wind Solar bid during the Board meeting on Thursday.

Alcohol Request for Bar Association's Annual Softball Tournament

Trustee Noll presented a request from Jack Davis requesting permission to serve alcohol at their annual Bar Association's Softball Tournament on October 4, 2014 in Lincoln Park. Liability Insurance naming the District as an additional insured will be provided by the renter prior to their event.

FINANCE COMMITTEE

Staff Report

Mark Bartolozzi, Director of Finance, gave a brief summary of the Finance Report.

Statement of Claims / Visa Bills

Trustees' questions regarding Statement of Claims and Visa Bills were answered.

There being no further business to come before
the meeting adjourned at 6:35 p.m.

**Joint Long Range Planning,
Liaison, Recreation and Grants & Marketing**

MINUTES

September 11, 2014 at 5:30 p.m.

Members Present: Flickinger, Hammer, Jannazzo, Schmidt and Wojcicki Jimenez

Others Present: President Sgro, Executive Director, Derek Harms; Director of Parks, Elliott McKinley; Director of Finance/HR, Mark Bartolozzi; Lynn Saputo, Director of Recreation & Staff

A Joint Meeting of the Long Range Planning, Liaison, Recreation and Grants & Marketing was held on Thursday, September 11, 2014 at 5:30 p.m. at the John F. Linxwiler Administrative Center.

Public Comment

George Krebs, Illinois EPA, Office of Emergency Response, gave an update regarding the containment process being done in Washington Park due to the fire, which occurred at Merlin's on Wabash Avenue the evening of September 8th. Bodine Environmental, IL EPA, Fire Department, IDNR and the Park District have worked together and hope to have the park open to vehicular traffic by Friday (September 12th) afternoon.

Long Range Planning

Staff Report

Elliott McKinley, Director of Parks, gave the Board highlighted updates on Barker Park; Paving Projects and the potential cross walk at Williams & MacArthur Boulevard. (all included in the LRP report). Elliott shared a letter from Kristin Timmons; Crawford, Murphy & Tilly to the Board with upcoming preliminary meetings schedule – Board involvement
Ted announced he has nominated Ann Tucker for a statewide award.

Derek updated the Board the matter of encroachment at Lincoln Park. The Seller's attorney is working on an agreement that they will forward Dan Wright, Park District Attorney, who will review then present back to the Board for approval.

Long Range Plan

The Board selected three dates to conduct Master Plan meetings: Wednesday, October 1; Monday, October 6; and tentatively, Thursday, October 9. Derek will confirm Don O'Neil's availability on the 9th. The committees scheduled to meet on October 9th will move to the

regularly scheduled Finance & Personnel meeting on Tuesday, October 14th. Master Plan meetings will be held at Bunn Office from 5:30 – 8:00 p.m.

Liaison Committee

Staff Report
Informational Only.

Recreation Committee

Staff Report

Bruce Blanshan, General Manager of Nelson Center, explained to the Board that the Zamboni is in need of repairs or replacement. A refurbished Zamboni would cost approximately \$85,000. There is \$60,000 in the 2012 Bond Fund and \$25,000 in the 2014 Bond Fund. A new Zamboni would cost approximately \$105,000 and would come with a warranty. Bruce would like to use any funds that may be left over after the radiant heat project is complete. The trade-in value of the current Zamboni is very little and would probably have to be sold out right. It takes 8-10 months to receive a new Zamboni after it is ordered. Staff was asked to present a proposal to the Board after the radiant heat project is complete.

Lynn Saputo, Director of Recreation, informed the Board that the contract has been completed and an ATM machine will be in place at the Nelson Center 2-3 weeks.

Grants & Marketing Committee

Staff Report
Informational Only.

ADJOURNMENT

There being no further business to come before the Committees the meeting adjourned at 6:47 p.m.