

**Springfield Park District
BOARD MEETING**

MINUTES

Thursday, December 17, 2015 – 5:30 p.m.

A meeting of the Springfield Park District Board of Trustees was held on Thursday, December 17, 2015 at 5:30 p.m. at the John F. Linxwiler Administrative Office, 2500 South 11th Street, Springfield, Illinois.

Roll Call

Vice President Noll called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: Vice President Noll and Trustees: Evans, Hammer, Jannazzo & Metcalf

Members Absent: Trustee Schmidt and President Sgro

Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Stephen Flesch, Director of Finance & Administration; Lynn Saputo, Director of Recreation; Dan Wright, Legal Counsel; Staff and media

Motion to allow President Sgro to attend meeting remotely as allowed by Open Meetings

Act:

Moved by: Trustee Jannazzo

Seconded by: Trustee Hammer

All approved by voice vote.

Unable to reach President Sgro by phone after two failed attempts, the meeting continued with 5 trustees in attendance.

Minutes of the November 19, 2015 Regular Board Meeting were presented.

Motion: To approve the November 19, 2015 Regular Meeting minutes as presented.

Moved by: Trustee Evans

Seconded by: Trustee Jannazzo

All approved by voice vote.

Public Comment

Vice President Noll asked if anyone wanted to address the Board. No one addressed the Board.

BUILDINGS & CONCESSIONS

Staff Report

Informational items only.

Iles Park Proposal Communication Tower

Director Harms reminded the Board that a written request had been received regarding the placement of a communication tower in Iles Park and that a representative from Crown would be present at a future meeting to answer questions. Execution of the contract would require Board action.

LONG RANGE PLANNING

Staff Report

The Board was asked to review a plan submitted by the Multi-Jurisdictional Committee. It will be a board agenda item for January

RECREATION

Staff Report

Informational items only.

GRANTS & MARKETING

Staff Report

Informational items only

LIAISON

Staff Report

Informational Only.

FINANCE & PERSONNEL

Staff Report

Informational Only.

Purchase Equipment: Two Transport Vans for Special Recreation Programs

Motion: Authorize staff to utilize \$40,204.00 in previously unappropriated funds from the Special Recreation Administration (SRA) Fund, to combine with \$29,954.00 already appropriated in the current fiscal year for this purpose in the SRA Fund (total of \$69,954.00) for the purchase of two transport vans for use with Special Recreation Programs.

Moved by: Trustee Jannazzo

Seconded by: Trustee Hammer

Discussion: N/A

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye
 Noll: Aye Schmidt: ___ Sgro: ___

Motion Passed: 5 Ayes 0 Nays

Contract for Cart Paths at Lincoln Greens

Motion: Authorize staff to staff to accept the bid and negotiate a contract from Ron Furman's Paving Company in the amount of \$88,065.00 to install cart paths At Lincoln Greens Golf Course

Moved by: Trustee Jannazzo

Seconded by: Trustee Hammer

Discussion:

Trustee Evans asked if additional cart paths could be paved since the bid came in under budget. Director McKinley stated that the project was bid by using unit cost so we could, by change order, add any additional work. Staff would come back for further approval to do additional work.

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye
 Noll: Aye Schmidt: ___ Sgro: ___

Motion Passed: 5 Ayes 0 Nays

Ordinance #1354-15: Tax Levy

Motion: Approve Ordinance #1354-15 RE: 2015 Tax Levy Payable 2016

Moved by: Trustee Jannazzo

Seconded by: Trustee Evans

Discussion:

Trustee Jannazzo noted that the Ordinance is only requesting additional taxes to the limit acceptable by law.

Roll Call: Evans: Aye Hammer: Nay Jannazzo: Aye Metcalf: Nay
Noll: Aye Schmidt: ___ Sgro: ___

Motion Passed: 3 Ayes 2 Nays

Statement of Claims

Motion: To approve the Statement of Claims as presented by Vice President Noll

Moved by: Trustee Jannazzo

Seconded by: Trustee Metcalf

Discussion: N/A

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye
Noll: Aye Schmidt: ___ Sgro: ___

Motion Passed: 5 Ayes 0 Nays

Ordinance #1353-15: 2007 Alternate Revenue Bond Abatement

Motion: Approval of Ordinance #1353-15 RE: 2007 Alternate Revenue Bond Abatement

Moved by: Trustee Jannazzo

Seconded by: Trustee Evans

Discussion: N/A

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye
Noll: Aye Schmidt: ___ Sgro: ___

Motion Passed: 5 Ayes 0 Nays

COMMITTEE OF THE WHOLE

Board and Committee Meeting Dates for 2016

Motion: Approval of Board and Committee Meeting Dates for 2016 as noted in discussion

All approved by voice vote.

Discussion:

Board meetings will be held the third Thursday of each month with committee meeting the Wednesday preceding the Board meeting with the exception of March and February Board meetings as noted (February 23 & March 16)

BUSINESS

Property Annexation

Motion: Approve Ordinance #1352-15 RE: Property Annexation

Moved by: Trustee Jannazzo
Seconded by: Trustee Hammer

Discussion: N/A

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye
 Noll: Aye Schmidt: ___ Sgro: ___

Motion Passed: 5 Ayes 0 Nays

Announcement

Vice President Noll announced that he will be submitting his resignation and this would be his last meeting. He then thanked the Board & Staff. Gray has been appointed to the Morgan County State's Attorney.

ADJOURNMENT

There being no further business to come before the Board
It was moved by Trustee Evans and seconded by Trustee Metcalf
to adjourn the meeting at 5:49 p.m.

**Joint Buildings & Concessions, Long Range Planning,
Recreation, Grants & Marketing, Liaison, Finance & Personnel Committees
and Committee of the Whole**

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MINUTES

December 10, 2015 at 5:30 p.m.

Members Present: Trustees Evans, Hammer, Jannazzo, Metcalf & Schmidt

Members Absent: Trustee Noll

Others Present: President Sgro, Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Lynn Saputo, Director of Recreation; Stephen Flesch, Director of Finance & Administration; Staff, Public and Media

A Joint Meeting of the Buildings & Concessions, Long Range Planning, Recreation, Grants & Marketing, Liaison, Finance & Personnel Committee and Committee of the Whole was held on Thursday, December 10, 2015 at 5:30 p.m. (Immediately following Special Meeting RE: BINA Public Hearing and Truth in Taxation Public Hearing)

Public Comment:

Members from the Springfield Figure Skating Club (Lori Hedges, Gail Evans, and Sheila Hunter) addressed the Board regarding issues the club has been experiencing for the past 4 years. They are requesting the Park District work with them to correct the current environment for the sake of the program which has been with the Park District for the past 40 years. Director Harms and staff will work with the club and report back to the Board.

Buildings & Concessions Committee

Staff Report

Director Harms gave an update regarding the Blue Phone System in Southwind Park. The recent police study included this system in their report and found the system to be antiquated and recommended either fixing all of the units or removing them. Removal of the system would not lessen the safety in the park. Staff added the analog system does not work with the Comcast system and recommends removal of the units. Removal could be done with in-house staff and at a minimal fee. There is also an annual fee of \$20,000 by George Alarm to monitor the system. Sixty days' notice must be given to cancel the contract with George Alarm. No Board action is necessary for staff to move forward.

Iles Park - Proposed Communication Tower

Director Harms presented a proposal from Crown Castle to lease property in Iles Park to install a communication tower. The proposed tower would replace the current tower located just east of the park will be removed to accommodate the high speed rail corridor improvements. Crown Castle is proposing an annual payment of \$14,000 for five years and would review the lease amount after five years. The Board instructed staff to arrange for further discussion with a representative of Crown Castle.

Long Range Planning Committee

Staff Report

Jeff Antonacci, gave a brief update regarding the Bridge Project in Washington Park. The project is on schedule for bid letting in March with an anticipated start date of May 1, 2016.

Recreation Committee

Staff Report

Lynn Saputo, Director of Recreation, gave an update on many of the holiday & seasonal activities throughout the park district.

Finance & Personnel Committee

Staff Report

Finance

Stephen Flesch, Director of Finance gave a review of the finance report.

Personnel

Informational Only.

Equipment Purchase RE: Two – 15 Passenger Vans, Request additional appropriation

Director Flesch, explained that funds (from SRA) have been appropriated for the purchase of 1 (one) van to be used by SRA. Staff requests using unappropriated funds to cover shortfall and to purchase an additional van. Total additional appropriation of \$34,977 from SRA Funds. Reasons for additional purchase are that current van is in bad condition, nearing end of its useful life and requires special operator's license. New vans can be operated by a standard operator's license. Open bidding process was utilized as no state contract is available for this purchase.

Bids RE: Cart Path Improvements at Lincoln Greens GC

Martin Engineering have reviewed the three bids received for Phase I of the cart path improvements to be completed at Lincoln Greens Golf Course and recommends accepting the low bid of \$88,065.00 from Ron Furman's Paving. Furman's did not acknowledge the addendum since their bid was submitted prior to being issued but Director McKinley confirmed Furman's acknowledged the addendum verbally which is acceptable. Staff had budgeted \$100,000 for this project.

2015 Tax Levy

Director Flesch discussed the year end fund balances. Levy as requested shows a 4.6% increase over prior year's aggregate. PTELL will apply and CPI is at .8 percent. Levy as requested is a balloon levy and County Clerk will cut off the levy at the legal limit when extended. The Playground & Recreation (SRD) Levy required Truth in Taxation as it exceeded 105% of prior year's extension. Springfield Park District has complied in every way with Truth in Taxation Law. Tax increase impact on a \$100,000 average home value equates to a \$2 tax increase for this year.

2007 Alternate Revenue Bond Abatement

Director Flesch explained that the debt service levy must annually be abated by statute, as this debt service is paid through the SRA levy.

Statement of Claims / Visa Bills

Trustees' questions regarding Statement of Claims and Visa bills were answered.

Executive Session

Retire to Executive Session per Open Meetings Act 2(c)(2)

Moved by: Trustee Schmidt

Seconded by: Trustee Hammer

Time: 6:35

All approved by a voice vote.

Trustee Schmidt left the meeting when moved into Executive Session

Arise from Executive Session

Moved by: Hammer

Seconded by: Jannazzo

Time: 7:10 p.m.

All approved by a voice vote

Committee of the Whole

2016 Meeting Dates & Locations

Executive Director Harms presented a list of committee & board meeting dates and explained the board is required to annually set meeting dates for the year. A discussion and possible date choices were discussed. Committees would meet the Wednesday prior to the Board meeting on the third Thursday. Trustees were asked to inform Harms of any date conflicts prior to the Board meeting when they will vote on days and locations.

Grants & Marketing Committee

Staff Report - Grants

Director Harms informed the Board of current grants:

- Defibrillator at Police
- Nature Grant at Zoo

Staff Report – Marketing

Director Saputo informed the Board of marketing items:

- Promo of Santa house
- Magnetic picture frames with 2016 schedule to be given at Santa House

Liaison Committee

Staff Report

Executive Director Harms informed the Board that the SATS Multi-Use Trails Jurisdictions Committee, chaired by Director McKinley, has submitted a plan: “Emergency Response Support Signage on Multi-Use Trails”. They are asking the Board to review and vote to approve the plan at the January Board meeting.

Adjournment

There being no further business to come before the Board
The meeting was adjourned at 7:22 p.m.

MINUTES
Committee of the Whole
December 8, 2015 – 5:30 p.m.

Members Present: Trustees Evans, Hammer, Jannazzo, Metcalf, Noll and Schmidt & President Sgro

Members Absent: None

Others Present: Derek Harms, Executive Director and Tod Stanton, Design Perspectives

A Committee of the Whole Meeting was held on Tuesday, December 8, 2015 at 5:30 p.m.

Tod Stanton, Design Perspectives shared an overview of master planning process. A general discussion took place regarding the Board's thoughts on facilities, programming, partnerships and challenges in the future.

6:10 p.m. Trustee Noll left the meeting in progress.

Adjournment

There being no further business to come before the Board
The meeting was adjourned at 7:35 p.m.

MINUTES
Committee of the Whole
December 3, 2015 – 5:30 p.m.

Members Present: Trustees Evans, Hammer, Jannazzo, Metcalf and Schmidt & President Sgro

Members Absent: Trustee Noll

Others Present: Derek Harms, Executive Director; Lynn Saputo, Director of Recreation; Limey Nargelenas, Andre Parker; Chief Bush, Peoria Park District Police; Park Officers Crolley, Capranica & Bomke and media

A Committee of the Whole Meeting was held on Thursday, December 3, 2015 at 5:30 p.m.

Ed Wojcicki, Executive Director of the Illinois Association of Chiefs of Police addressed the Board and gave a brief summary of the assessment conducted of the Springfield Park District Police Department. (A written report was also distributed to the Board) He then introduced Limey Nargelenas, Government Relations Director for the Illinois Association of Chiefs of Police, who explained the key findings of their assessment and possible options.

The Board discussed the various options as presented by ILACP. This is an important decision of the agency. The Board will need time to review and evaluate the recommendations before making any decisions. The Board will get together again to further their discussions on how to most effectively provide safety and security in our parks and facilities. Director Harms informed the Board that Mr. Parker's contract would soon expire. Mr. Parker has done an exemplary job leading the police department. Mr. Parker has other commitments that will prevent him from extending his contract. Staff will utilize ILACP as a resource to hire a new chief.

6:20 p.m. Trustee Evans left the meeting in progress.

Discussion should reconvene at a future meeting.

Adjournment

There being no further business to come before the Board
The meeting was adjourned at 7:35 p.m.

**Springfield Park District
SPECIAL BOARD MEETING**

MINUTES

December 10, 2015 – 5:30 p.m.

A Special meeting of the Springfield Park District Board of Trustees was held on Thursday, December 10, 2015 at 5:30 p.m. at the John F. Linxwiler Administrative Offices, 2500 South 11th Street, Springfield, Illinois.

Roll Call:

President Sgro called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: Trustees: Evans, Hammer, Jannazzo, Metcalf, Schmidt and President Sgro
Members Absent: Trustee: Noll
Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks;
Lynn Saputo, Director of Recreation; Stephen Flesch, Director of Finance
& Administration; Staff and Media

Open Public Hearing

President Sgro opened the Public Hearing Regarding BINA

President Sgro made the following statement:

Open the discussion and explain that the reasons for the proposed issuance of the Bonds were as follows: (i) the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District; (ii) refunding a portion of the District's outstanding General Obligation Limited Tax Park Bonds, Series 2006, and General Obligation Park Bonds (Alternative Revenue Sources), Series 2007; and (iii) the payment of the expenses incident thereto (the "Bonds").

Public Comment

President Sgro asked if anyone from the public would like to comment. No one addressed the Board.

Close Public Hearing

It was moved by Trustee Schmidt and seconded by Trustee Jannazzo to close the public hearing.

All approved by a voice vote.

There being no further business to come before the Board
The meeting was adjourned 5:02 p.m.

**Springfield Park District
SPECIAL BOARD MEETING**

MINUTES

December 10, 2015 – 5:30 p.m.

A Special meeting of the Springfield Park District Board of Trustees was held on Thursday, December 10, 2015 at 5:30 p.m. at the John F. Linxwiler Administrative Offices, 2500 South 11th Street, Springfield, Illinois.

Roll Call:

President Sgro called the meeting to order at 5:32p.m. and requested roll call.

Members Present: Trustees: Evans, Hammer, Jannazzo, Metcalf, Schmidt and President Sgro
Members Absent: Trustee: Noll
Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks;
Lynn Saputo, Director of Recreation; Stephen Flesch, Director of Finance
& Administration; Staff and Media

Open Public Hearing

President Sgro opened the Public Hearing Regarding Truth in Taxation

President Sgro made the following statement:

SPRINGFIELD PARK DISTRICT

COMPLIANCE WITH TRUTH IN TAXATION ACT (35 ILCS 20 et. seq.)

LEVY OF THE TAXES FOR 2015 PAYABLE IN 2016

Pursuant to the Illinois Park District Code (70 ILCS 1205), Article Five; and by the authority vested therein, the Board of Trustees of the Springfield Park District, in meeting assembled, does hereby find and declare that there will be required to be raised by general taxation the amounts, to be levied upon all taxable property in said Park District, in order to meet and defray all the necessary expenses and liabilities of the Park District as required by statute in accordance with law. Preliminary estimates of such taxes have been presented at the regular meeting of the Board on the 24th day of November, 2015, and a resolution (Resolution #395-15) recognizing such was passed by the Board at that meeting.

Resolution #395-15 stated that the estimated aggregate tax levy of the Springfield Park District Corporate did NOT exceed the 105% statutory limit required for Truth in Taxation compliance, however, said resolution noted that the estimated aggregate levy of the Springfield Recreation Department (SRD), which is levied separately from the Springfield Park District Corporate levies **DOES** exceed the 105% statutory limit, and therefore compliance with Truth in Taxation Act is required for said levy.

The reasons for the SRD levy are programming, maintenance, operations, and improvement of SRD sites and facilities. These programs, sites and facilities were transferred to the Springfield Park District from the City of Springfield pursuant to intergovernmental agreement dated the 7th day of October 2002. Two years ago, the District actually decreased this levy by 10.4%, or \$143,798.97. Costs continue to increase at a rate which outpaces the annual statutory limits, and the District strives to achieve and maintain world class facilities and customer services. In order to continue to operate, maintain, program and improve the sites and facilities in a high quality manner and meet the taxpayer-customer expectations, the District seeks to increase the rate for the SRD tax (sometimes referred to as the playground tax) to its maximum statutory rate of .0615 per centum, which results in an increase over prior year's extension of approximately 108%.

All individuals who wish to present testimony regarding this proposed increased are now invited to do so.

Public Comment

President Sgro asked if anyone from the public would like to comment. No one addressed the Board.

Close Public Hearing

It was moved by Trustee Schmidt and seconded by Trustee Hammer to close the public hearing.

All approved by a voice vote.

There being no further business to come before the Board
The meeting was adjourned 5:36 p.m.