

**Springfield Park District
BOARD MEETING**

MINUTES

Thursday, January 15, 2015

A meeting of the Springfield Park District Board of Trustees was held on Thursday, January 15, 2015 at 5:30 p.m. at the Bunn John F. Linxwiler Administrative Center, Springfield, Illinois.

Roll Call

President Sgro called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: Trustees: Flickinger, Hammer, Jannazzo, Noll, Wojcicki Jimenez* and President Sgro

Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Lynn Saputo, Director of Recreation; Dan Wright, Legal Counsel; C.J. Metcalf, staff and public

Remote Attendance*

It was moved by Jannazzo and seconded by Noll that Trustee Wojcicki Jimenez remotely attend the meeting pursuant to the Open Meetings Act. The motion was unanimously approved by a voice vote.

Trustee Sara Wojcicki Jimenez joined the meeting at 5:34

Minutes of Previous Meeting

Minutes of the December 18, 2014 Regular Board Meeting were presented. It was moved by Jannazzo and seconded by Hammer to approve the December 18, 2014 Board Meeting minutes as presented. All approved by voice vote.

Special Guests – Dan Crumrine

Elliott McKinley, Director of Parks, introduced Dan Crumrine to the Board. Dan has been with the Park District 15 years; and served as the Assistant Golf Superintendent for nine of those years under Mark Scherer. Dan has been a member of the GCSAA since 2006 and a Class A member since 2010. Dan will replace Mark Scherer, who retired this week after 25 years as the Golf Course Superintendent.

Special Guests – Springfield Celts Rugby Club

Mike Gillespie, President; Jim Carlberg, Director of Rugby and Joe Mitchell, Head Coach of the Springfield Rugby Club were presented with a certificate for their 40 years of hosting their club with the Springfield Park District. The Springfield Celts Rugby Club began in 1975 with college members from multiple states. They plan to continue to grow the sport with programs for women and children. There will be an exhibition match in the spring.

BUILDINGS & CONCESSIONS

Staff Report

Information items only.

Jr. Blues Contract Renewal

Staff has tabled the item at this time to work with Jr. Blues for further negotiations and will report back to the Board in February.

LONG RANGE PLANNING

Staff Report

Information items only.

Mission Statement and 2015-2020 Strategic Plan

Trustee Flickinger asked to modify the Mission Statement to include “as well as conserve our natural resources”. Flickinger then moved to approve the new mission statement: “To provide accessible and memorable recreational opportunities that enrich the community and improve the quality of life and conserve our natural resources for generations” and the 2015-2020 Strategic Plan (attached). Motion was seconded by Jannazzo. Derek will meet with Don O’Neal next week to develop an implementation plan. Flickinger would like to be included in the meeting. Jannazzo would like Mr. O’Neal to supply experts to help define the community needs.

Roll Call: Flickinger – yes; Hammer – yes; Jannazzo – yes; Noll – yes; Wojcicki Jimenez – yes; and Sgro – yes

LIAISON

Staff Report

Informational items only.

(Parks Foundation minutes for January 13, 2015 enclosed in packet)

(Parks Foundation minutes for January 13, 2015 enclosed in packet)
Lynn Saputo, Director of Recreation, informed the Board that the Parks Foundation has agreed to match the Pickleball Club's donation of \$8,000 for the Iles Park pickleball lighting program.

RECREATION

Staff Report

Lynn Saputo, Director of Recreation, announced the Carillonneur's position has been posted in the North American Carillonneur's Guild.

GRANTS & MARKETING

Staff Report

Informational items only.

Kings Daughters Grant for Lights at the Iles Pickleball Courts

Trustee Noll moved to authorize staff to apply for Kings Daughters for lights at the Iles pickleball courts. Motion was seconded by Grant.

Roll Call: Flickinger – yes; Hammer – yes; Jannazzo – yes; Noll – yes; Wojcicki Jimenez – yes; and Sgro – yes

FINANCE

Staff Report

Informational items only.

Statement of Claims

The Statement of Claims was presented by Chair Jannazzo. Chair Jannazzo moved to approve the Statement of Claims & Visa bills as presented. Motion was seconded by Hammer.

Position of Director of Finance & Administration

Trustee Jannazzo made the motion to authorize staff to negotiate employment arrangement with Stephen Flesch for the position of Director of Finance & Administration. Motion was seconded by Trustee Hammer.

Roll Call: Flickinger – yes; Hammer – yes; Jannazzo – yes; Noll – no; Wojcicki Jimenez – yes; and Sgro – yes

Trustee Noll wanted to clarify his “no” vote was because he feels the district would be better protected with a difference process, but feels the most qualified candidate has been chosen.

Trustee Flickinger stated he would prefer to vote “no” because he believes the Board should not be involved with employment issues beyond hiring the executive director. He would also like to recommend the Board receive formal training on the difference between policy matters and operational matters especially as it pertains to personnel.

BUSINESS

Semi-Annual Review & Possible Release of Executive Session Minutes

Legal Counsel, Dan Wright, has reviewed the executive session minutes up for review and determined they should remain confidential for the same reasons the Board held the discussion in closed session. No executive session minutes were released.

Property Annexations

President Sgro presented Ordinance #1338-15 regarding annexation of property. It was moved by Jannazzo and seconded by Hammer to Approve Ordinance #1338-15 as presented.

All approved by voice vote.

ADJOURMENT

There being no further business to come before the Board
It was moved by Jannazzo and seconded by Flickinger to adjourn
the meeting at 6:00 p.m.

Springfield Park District Strategic Plan 2015 - 2020

The 2015-2020 Springfield Park District Strategic Plan creates direction for the future allocation of resources, financial stability, staffing levels, internal support and communication, organizational culture efforts, and the capacity for learning and growth. This Plan is the result of the collaborative efforts of Park District staff and the Board of Trustees.

The strategic planning process creates a better sense of order and channels resources in a direction that yields the greatest benefit to Park District resident taxpayers and other guests, focusing efforts on what is truly important for the organization. The Park District's strategic initiatives include:

Strategic Initiatives

- 1. Establish long-term financial stability**
- 2. Implement facility and maintenance upgrades**
- 3. Update technology**
- 4. Update equipment through a rotation purchase plan**
- 5. To achieve world-class customer service**

Mission Statement

“To provide accessible and memorable recreational opportunities that enrich the community and improve the quality of life for generations as well as conserve our natural resources.”



AGENDA

Tuesday, January 13th, 2015 @ 12:00 p.m.
Springfield Park District, Bunn Park Office

- | | |
|--|----------------------------|
| 1) CALL MEETING TO ORDER | Peter Graham |
| 2) ROLL CALL | Karen Barbér |
| 3) REVIEW AND APPROVE – <u>OCTOBER 14TH, 2014 Minutes</u> | |
| 4) TREASURER REPORT | Loren Bennett |
| 5) PRESIDENT REPORT | |
| 1) NEW BUSINESS | |
| • Iles Park Pickle Ball Courts | |
| • Washington Park Platform Tennis Courts | |
| • Illinois AG standing | |
| 6) SPRINGFIELD PARK BOARD/DISTRICT REPORT | Ted Flickinger/Derek Harms |
| 7) COMMITTEE REPORTS | |
| 1) MARKETING COMMITTEE | |
| • Denise Schainker | |
| 2) FRIENDS OF LINCOLN PARK COMMITTEE | |
| • Jen Aholt | |
| 3) FRIENDS OF JEFFERSON PARK COMMITTEE | |
| • Loren Bennett | |
| 4) FRIENDS OF SOUTHWIND PARK COMMITTEE | |
| • Butch Elzea | |
| 5) FRIENDS OF BARKER PARK COMMITTEE | |
| • Betty Dodson | |
| 8) SUMMARY | |
| 9) CALL FOR ADJOURNMENT | |

2015 MEETING SCHEUDLE: April 14th, July 14th & October 13th at 12:00 P.M. BUNN PARK OFFICE

"The Springfield Parks Foundation is a not for profit organization committed to enhancing the use, growth and preservation of our parks."

Additional Information Regarding The Henson
Robinson Zoo
Penguin Building Design Process

- *Meeting Minutes*
- *Design Proposal*

Long Range Planning Report
January 8, 2015



Henson Robinson Zoo Penguin Habitat Meeting 2

Participants:

Ana Hernandez	AFH Design LLC	ana@afhdesign.com
Elliot R. McKinley	Director of Parks and Planning	emckinley@springfieldparks.org
Jacqueline Peeler	Zoo Director	jpeeler@hansonrobinsonzoo.org
Lynn Saputo	Director of Recreation	lsaputo@springfieldparks.org
Tracey Dowllar	Penguin Keeper	tdowllar@yahoo.com

AFH presented two concepts, the first concept will allow the Zoo to keep the penguins in their existing facility during the construction of the new animal management building. This new building has designated space for Mechanical room, keeper counter space and penguin area. Part of the penguin area will be able to be seen by the visitor and some speakers will be installed for visitors outside the building to interact with the keepers during their routine, creating a new and different experience.

The penguin area can be converted from one space to 2 spaces depending on the need. Gates will be installed to allow this flexibility of the space. The filtration equipment will remain in the same location, but it is proposed to create a new building that also will allow another view into the exhibit. To respond to one of the goals of this new renovation, creating a new experience for the visitor in this first exhibit, a new viewing area is proposed. This new viewing area will be covered and will provide shade to the visitor and a direct view to the exhibit. A new fence is proposed using round posts that will represent a more nautical ambience with a different kind of mesh that will allow greater transparency. A new area with sand will be incorporated in the design as a play activity or the children and their parents, umbrellas, buckets and some shovels will be provided for this activity.

The second concept, we proposed to locate the existing management building from where it is currently located. All the equipment and the penguin space will be located under one roof. The indoor view will remain the same as proposed in the first concept.

A new first experience will be added at the entrance, this new viewing area will create an area where penguins can come close to the visitors with a new keeper space for feeding very close to this view. A glass guardrail will be installed to allow the visitor plenty of space for viewing. This area will be covered to create shade for a more comfortable space for visitors. A new shade structure will be located close to the viewing area that will cover part of the exhibit; this will create some shade into the exhibit which is also needed.

The Zoo team discussed the pros and cons of both options and decided that the second concept will be the one they want to develop. The reason is that the new area created near the entrance will attract visitors to a new experience and it will encourage the animals to swim.

Another element that can be included into the exhibit to create enrichment for the animals and new experience for visitors is a wave machine that will create some movement in to the water and will recreate the natural conditions of the water for these penguins.

Based in the new requirements from AZA for penguins in zoo exhibits, it is required to review the mechanical equipment, specifically the air exchange rate and filtration of air required for this specie. AFH will send a preliminary plan with the dimensions of the new animal management building, and Elliot McKinley will send this information to mechanical engineer to review the specifications of the equipment and the possible space requirement and the cost.

AFH also recommended doing the same thing with the water filtration system, (Life Support System) the Zoo currently uses Clorox but they will need to find other alternatives to disinfect the water, to provide a better water quality to the animals. Another subject that was discussed was the water temperature and how that might be the main reason the penguins seldom use the current pool. AFH recommended to review this with the same consulting firm that will provide information about the Life Support System.

AFH will contact one of two firms that have experience with life support system to submit the design concept phase fee, to establish the requirement of the equipment and the cost.

During the second part of the meeting, the concepts were presented to two members of the board, which agree with the Zoo team to develop concept number two.

Board members also requested to estimate the cost of the project by phases, with the first phase being the animal management building.

It was requested to present the final concept with the opinion of cost for the next board meeting on January 2015.

End of the meeting



December 30, 2014

Ms. Ana Hernandez
AFH Design
1017 Ayres Dr.
St. Louis, MO, 63126

Sent via Email: ana@afhdesign.com

RE: HENSON ROBINSON ZOO – PENGUIN EXHIBIT RENOVATIONS
Proposal for LSS Design Services

Dear Ana:

Satchell Engineering & Associates is pleased to offer this proposal to provide engineering concept design services for the life support systems (LSS) for the proposed Henson Robinson Zoo African Penguin Renovation. This proposal is based on a concept design starting in January 2015. Satchell Engineering & Associates' (SE&A) design team has experience with designing many successful penguin exhibits with above water and underwater viewing. We would be honored to assist AFH's team to ensure a successful concept design of the LSS for this penguin exhibit renovation.

NARRATIVE

Our understanding of the project as it relates to life support system (LSS) design is as described in an email and phone call received on December 23, 2014.

The proposed project consists of the concept design for the LSS for renovating an existing penguin exhibit at the Henson Robinson utilizing existing LSS equipment where possible or developing new ideas to make cost effective upgrades for the habitat.

SE&A will work with the design team via conference calls and photos for the concept phase. If a site visit or meeting is needed this can be authorized by the client at that time. A letter report outlining recommendations for the LSS exhibit improvements will be submitted. Our proposal is based on an assumed number of man hours to provide required concept design services for the project.

At SE&A our LSS design methodology seeks to provide the client the most energy efficient, least capital cost processes suitable for the animal's health, water quality requirements, guest perception and the owner's goals. Our proposal covers SE&A's LSS services for Concept Design for this exhibit and additional engineering is recommended to implement any proposed ideas.

SCOPE OF WORK FOR LSS

Our LSS design services consist of assessing existing equipment and preparing conceptual design for the Penguin exhibit at the Zoo incorporating the above listed requirements.

Summary of Travel and Site Visits



We have assumed that design meetings via WebEx or teleconference will occur throughout the phase(s) of the project, along with proposed on-site meetings outlined below.

TRAVEL SCHEDULE

Project Phase	Phase Duration	Quantity of Trip(s)	Proposed Staffing/Duration
Conceptual Design	5-6 weeks+/-	None at this time	One (1) at the Zoo project site

LIFE SUPPORT SYSTEM – SCOPE OF WORK

Part I: Conceptual Design Phase

We understand the Conceptual Design schedule for this project will begin as soon as possible. Our scope of work will specifically include the following:

- A. Communicate with AFH and the design team specialists, to determine the specific requirements for the LSS and exhibit. SE&A will provide answers to client questions related to Life Support and water treatment as required to explain how proposed processes meet AFH's design needs.
- B. Prepare written narrative of LSS Concept design outlining the proposed processes.
- C. Review existing LSS infrastructure to understand any additional requirements for this project.
- D. Define LSS processes for proper turnover rate of filtration and adding appropriate LSS equipment such as but not limited to filters, pumps, ozone, and protein skimmers into existing LSS systems for the exhibits to ensure proper water quality.
- E. Provide recommendations for the location of the LSS, space requirements, and LSS processes.
- F. Prepare a construction cost estimate for the LSS systems.
- G. Attend design coordination meetings as outlined in the travel and site visits table.
- H. Participate in teleconferences as required.

Part II: Additional Design Services

Additional services which are *not* included in the Scope of Work, but may be performed if mutually agreeable to both parties, include the following:

- A. Detailed LSS design for the SD, DD, CD phase and CA support.



- B. Changes requested by the owner or architect/engineer after acceptance of the design or during construction.
- C. Design of LSS automated controls system (ACS): There are many different levels of automation for filtration systems along with different contracting methods for design of ACS therefore if the complexity of the LSS's ACS or owner's desire for ACS is not known this service is excluded from the base detail design effort. Additional service fee may be required when we would have to hire a Subconsultant to assist SE&A with coordination electrical requirements etc. For the Additional Service, SE&A would deliver Construction Documents suitable for bidding of the LSS automated controls by a qualified automated controls supplier. Services include definition of the general architecture of the automated controls system, detailed sequencing of control operations, specification of computer hardware, specification of LSS field devices, and block diagrams for conduit and wiring. Construction Documents for the LSS control's conduits and wiring are *not* included and will need to be provided by the project's *Electrical Consultant*.
- D. Description of LSS sequencing required for automated controls design.
- E. SE&A can supply equipment manufacturer's cut-sheet information for LSS monitors and controllers for completion of design by the Electrical Consultant. The Architect's Electrical Consultant will be required to gain understanding of the LSS equipment, based on information in the manufacturer's cut-sheets, and complete all wiring, conduits, and electrical power selections. This equipment may include pump powering and speed control, flow meters, level controls, chemical controllers, ozone equipment, water temperature controllers, and similar devices.
- F. Design of surge and wave making devices and equipment where pneumatic actuators, hydraulic actuators, motors, or other machinery is required.
- G. Design of specialized equipment or processes not normally included in a life support system - e.g. potable water conditioning, such as ion exchange or reverse osmosis system, treatment of outgoing water to reduce non-indigenous species, etc.
- H. Record Drawings of the as built construction. Due to the nature of variability we have excluded this from our base fee. SE&A can provide record drawings from the contractors "red-lined" markup and for budgeting purposes we suggest allocating monies associated with drafting and engineering review (QA).
- I. LSS Operating Manual. SE&A recommends the preparation of an Operating Manual for the Life Support Systems. Manual would be delivered prior to the end of construction in a *draft* form; and finalized after the LSS systems are operational. Depending on the needs of the owner, and available funding in the budget, the manual may include an electronic format with linked (PDF) interactivity to related subjects and file objects, graphics, still photos, and video clips with audio. A printed copy of the interactive manual would be delivered in addition to electronic files. Production would include several field visits for gaining operational information and securing graphics for the manual.
- J. Any other services not included herein and mutually agreeable to both parties.



Part III: Work Not Included

- A. Site survey, mapping, development of base mapping, property ownership and boundary research or verification.
- B. Manipulation or transformation of available digital information to a uniform datum. ACAD files have to be suitable for design of the LSS processes.
- C. Existing utility research, mapping or verification.
- D. Geotechnical engineering or reports.
- E. Building mechanical, electrical, plumbing (MEP), site civil and structural engineering.
- F. Cooling and heating equipment upstream of interface at heat exchangers. (The heat exchanger will be designed and specified by SE&A, including all freshwater piping.)
- G. Conduits and wiring drawings for the LSS automated controls system.
- H. LSS Operating manual.
- I. Procuring permits for the owner, other than assisting and providing information.

FEE

The above scope of work will be performed for the fees given in the following table. The amounts for the concept phase of the LSS are all fixed fees; however, our fixed fees do not include any reimbursable expenses. Design fees will be invoiced based on the percent of work completed within each phase.

In addition to the fixed fee amounts listed, all expenses, including costs related to document reproduction (plotting/printing will be used to do QA/QC), long distance phone (typically only on international calls), and internet access while on site visits, postage and shipping, travel including air fares (business class on flight segments longer than 7 hours), hotels, meals (breakfast, lunch, & dinner), rental car, and taxis will be invoiced in addition to the design fees at our cost. Actual reimbursable billing will be based on the actual cost of travel, plotting, and postage at the time services are rendered.

Engineering Phase	Design Fee Amount (USD)	Fee Type	Reimbursable Expense Amount (USD)	Reimbursable Fee Type
Part I Concept planning	\$1,500	Fixed	\$200	T&M
Total Fees:	\$1,500	Fixed	\$ 200	T&M



Additional fee if authorized by client request. (Additional Scope of work would need to start with project phase).

Site Visit/Meeting Engineering Phase	Design Fee Amount (USD)	Fee Type	Reimbursable Expense Amount (USD)	Reimbursable Fee Type
Part I Concept planning-Site Visit	\$1,500	Fixed	\$1,100	T&M
Total Fees:		Fixed	\$1,100	T&M

We truly appreciate the opportunity to be a part of AFH's team for this project. Thank you for requesting our services.

Best Regards,
Satchell Engineering & Associates, Inc.

By: Robert Satchell, PE, Principal

Terms and Conditions

The terms and conditions of the contract will be negotiated at a later date.

Electronic documents prepared by SE&A, Inc. are for the express use in this single project. SE&A design is to be bid and constructed from the printed documents and not from electronic files. The design is schematic in nature and electronic files shall not be assumed to carry a degree of precision beyond the information indicated on the printed documents. Electronic files shall not be reproduced or transferred to entities other than the receiver of this proposal without the express written permission of SE&A, Inc. Upon mutual consent of parties to this contract, electronic files of drawings developed in AutoCAD format may be furnished to other parties subject to a processing fee.

**Joint Buildings & Concessions, Long Range Planning, Liaison,
Recreation and Grants & Marketing and Finance & Personnel Committees**

MINUTES

January 8, 2015 at 5:30 p.m.

Members Present: Flickinger, Hammer, Jannazzo, Noll, Schmidt and Wojcicki Jimenez
Others Present: President Sgro; Executive Director, Derek Harms; Director of Parks,
Elliott McKinley; Director Recreation, Lynn Saputo, Joe Hills, Treasurer;
Bruce Blanshan, General Manager, Nelson Center; and Don Evans

A Joint Meeting of the Buildings & Concessions, Long Range Planning; Liaison, Recreation, Grants & Marketing and Finance & Personnel was held on Thursday, January 8, 2015 at 5:30 p.m. at the John F. Linxwiler Administrative Center.

Buildings & Concessions Committee

Staff Report

Derek Harms, Executive Director and Lynn Saputo, Director of Recreation, gave a brief update regarding "The Stand" in Washington Park. Past applicants have been approached about possibly operating the stand and one was interested. History has proven it difficult for a vendor to keep the facility open due to the lack of paying customers. Staff is reviewing additional opportunities to help increase business.

Jr. Blues Contract

Executive Director Harms presented an agreement with Ferzow LLC (Jr. Blues) for use of the facilities and concession at Nelson Center. Trustees discussed identifying peak times for operation and expressed a concern for both windows to be open during those times to best accommodate patrons. Clarification of security, maintenance of machines, signage and pricing were all discussed. The contract would be modified and presented at the January board meeting for approval.

Long Range Planning Committee

Staff Report

Elliott McKinley, Director of Parks, reminded the Board that a decision for the bridge design in Washington Park should be voted on at the February board meeting in order to meet the March 1st deadline. Trustee Schmidt would like to see samples before voting.

Elliott gave updates on the Wind Turbine/Southwind Park and Penguin Building/Zoo:

Wind Turbine/Southwind Park: Michelle Knox, Wind Solar U.S.A. is proceeding with the permits and drawings are being reviewed by the City. Installation date is planned for the first week of February and completion by mid- February, weather permitting.

Penguin Building: Additional information for the Penguin Building design process was provided to the Board, which included meeting minutes and design proposal. (Information attached)

Strategic Plan

Executive Director Harms presented the Mission Statement and 5 Strategic Initiatives to committee. Harms would also like to seek board approval on these items during the January Board meeting. Harms also recommends contracting with Don O'Neal to develop detailed strategies and goals to accomplish the strategic initiatives. Harms will seek a written proposal from Don O'Neal.

Liaison Committee

Staff Report

Derek Harms, Executive Director, informed the Board that the recently created partnership with the Senior Services of Central Illinois for joint management of the Illinois Senior Olympics program has been a financial and operational success. Sufficient money has been raised to pay back the investment from both agencies and provide seed money for the upcoming season.

Recreation Committee

Staff Report

Lynn Saputo, Director of Recreation, informed the Board she would like to invite the Celts Rugby Club to the January Board meeting to acknowledge their club for their 40 years hosting their league in the Parks.

Grants & Marketing Committee

Staff Report

Informational Items only.

Kings Daughters Grant

The Springfield Pickleball Club approached the Springfield Park District regarding lighting the pickleball courts at Iles Park. Lynn Saputo and George Tucker, Superintendent of Park Services, have meet with Jack Handy, to discuss the scope of work and necessary materials & labor. Lynn has prepared a tentative budget (which is attached). Staff will seek Board approval to submit a grant to Kings Daughters. It was suggested that the Parks Foundation be asked to financially support this project.

Finance & Personnel Committee

Staff Report

Director Harms reported that staff is currently working on the budget and plans to present a balanced budget to the Board for approval prior to the election so the current Board would be voting on its passage.

Director Harms reported Worker's Compensation has issued a refund to the District in the amount of \$538,783. The refund is due to a reduction in the park district's anticipated losses of past worker's compensation cases. The refund will go back into the worker's compensation fund.

Director Harms informed the Board staff has identified the final candidate for the position of Director of Finance & Administration. The Board expressed their desire to offer this selection through formal board action prior to Executive Director Harms making an offer to the candidate.

Statement of Claims / Visa Bills

Trustees' questions regarding Statement of Claims and Visa bills were answered.

Executive Session

It was moved by Jannazzo and seconded by Hammer to retire to executive session per Open Meetings Act 2(c)6 at 7:04 p.m. All approved by voice vote.

M E M O

Project Summary:

Potential Lighting Project for Pickleball Courts at Iles Park/Request to apply for King's Daughters Grant

- Back in November, Jack Handy (as a representative of the Springfield Pickleball Club) approached the District requesting to embark on a joint effort to implement lighting at the Pickleball Courts at Iles Park
- We met with Lynn Saputo, George Tucker and Jack Handy met to discuss the scope of the work, whether or not existing lighting from the old tennis courts at Lincoln Greens would be salvageable and what the costs of materials and labor would be for this project.
- George Tucker contacted the City of Springfield and Harney electric to establish what would need to be done to upgrade the transformer and power to that area. He also obtained a cost for those services.
- He established that the old lighting at Lincoln Greens Tennis Courts could not be utilized. The poles are too rusted and the lighting is antiquated and it would be cost prohibitive to retrofit them with no longevity or warranty as opposed to purchasing new lighting materials.
- George was able to come up with a total cost to the project with the City, Harney, Materials and Labor. See attached Budget details. The total cost to install and implement lighting at the Pickleball Courts at Iles Park would be \$32,484.00
- The Springfield Pickleball Court has pledged \$8,000 of their funds towards the project
- The Springfield Park District would donate the \$9,600.00 in labor and install of materials
- We are looking for permission from our Board to apply for a King's Daughters Grant in the potential amount of \$14,884.00 to make up the difference in cost to get this project off the ground.
- The Grant opened on January 2nd and the deadline to apply is February 2nd, so we would need to move quickly to meet the application deadline.
- We are proposing that the project would be contingent on being awarded those grant funds. The District would not have the means or money in the budget to offset the balance of \$14,884.00. So without the award of the King's Daughter's Grant, we would not be able to complete this request from the Springfield Pickleball Club.

PICKLEBALL LIGHTING PROJECT BUDGET	Cost
Total Cost of Materials	\$16,424.00
Total Cost of Park District Labor to install materials, poles and lighting	\$9,600.00
City of Springfield & Harney Electric: total cost to upgrade transformer, install underground conduit, install panel cabinet with breaker	\$6,460.00
Total Cost of Project	\$32,484.00
Total Cost of Project	\$32,484.00
Contribution from Springfield Pickleball Club	(\$8,000.00)
Contribution from Springfield Park District for Labor and Installation Costs	(\$9,600.00)
Balance needed to complete Project	\$14,884.00
<i>*discuss ideas and plans to come up with the</i>	
<i>remaining balance to complete the project</i>	



December 29, 2014

Mr. Derek Harms
Executive Director
Springfield Park District
2500 South Eleventh Street
Springfield, IL 62703

Dear Mr. Harms:

On behalf of the Springfield Pickleball Club, we would like to pledge up to \$8,000 to assist in the financing of outdoor lighting at the Iles Park pickleball facility. This pledge is valid until June 1, 2015. After that date, the club would have to re-vote on this issue.

As you know, the sport of pickleball has exploded in popularity in Springfield. Even with the largest facility in the Midwest, the growth rate of new players has been amazing. We have reached the point where we offer play seven days per week and have players lining up waiting to play on some days. As a result, we find the need to extend playing time availability since there are people still playing up to sunset. The addition of lights at Iles Park will allow more hours of play, particularly in the spring and fall months.

Around 150 different players participate each month in our group alone. Some of them come daily. And the vast majority of our players are over the age of 50. Many people in this age demographic have limited options for exercise, and this sport is seen by many as a fun, and even social, activity.

I would like to thank the park district board and staff for the strong support we have received over the past 3 years in getting pickleball started here and allowing it to flourish.

Sincerely,

Jack Handy, President
Springfield Pickleball Club