

**Springfield Park District
BOARD MEETING**

MINUTES

Tuesday, February 23, 2016 – 5:30 p.m.

A meeting of the Springfield Park District Board of Trustees was held on Tuesday, February 23, 2016 at 5:30 p.m. at the Lincoln Park Pavilion, 1601 North 5th Street, Springfield, Illinois.

Roll Call

President Sgro called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: President Sgro and Trustees: Evans, Hammer, Jannazzo, Metcalf and Schmidt

Members Absent: None

Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Lynn Saputo, Director of Recreation; Dan Wright, Legal Counsel; Chief Nargelenas, Staff, public and media

Minutes of the January 21, 2016 Regular Board Meeting were presented.

Motion: To approve the December 17, 2015 Regular Meeting minutes as presented.

Moved by: Trustee Evans

Seconded by: Trustee Hammer

All approved by voice vote.

Public Comment

President Sgro asked if anyone wanted to address the Board. No one addressed the Board.

BUILDINGS & CONCESSIONS

Staff Report

Informational items only.

Trustee Jannazzo entered the meeting in progress at 5:32 p.m.

Iles Park Proposal - Communication Tower

Director Harms gave a brief update on the status of the proposed placement of a communication tower in Iles Park. The public hearing brought positive feedback to Crown Castle’s proposal and staff is working with Crown Castle on the terms of a potential agreement. Director Harms is also working “Steel in the Air” a professional consultant that assists park districts and other agencies considering these types of agreements.

Intergovernmental Agreement with City of Springfield

Director of Parks, McKinley reported the estimated cost of overlay projects, which would include portions of the Pasfield Park Golf Course upper parking lot, entrance to Rotary Park and parking area to Washington Park Pavilion for \$140,000, but Intergovernmental Agreement with the City came in at \$111,000 for a substantial savings.

Motion: To approve Intergovernmental Agreement with City of Springfield for 2016 Park Road Overlay & Easement for Road Improvements at Archer Elevator & Iles Avenue (Rotary Park)

Moved by: Trustee Schmidt
Seconded by: Trustee Hammer

Discussion: DeMinimus was agreed upon.

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye
Schmidt: Aye Sgro: Aye

Motion Passed: 6 Ayes 0 Nays

FINANCE & PERSONNEL

Staff Report

Informational Only.

2016 Capital Projects List

Motion: To Approve 2016 Capital projects list including the transfer of \$266,058.91 from the 2012 S&I Fund as presented by staff

Moved by: Trustee Jannazzo
Seconded by: Trustee Hammer

Discussion: Trustee Schmidt noted she would like the District to be in a position to fund larger repairs through capital budget.

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye
Schmidt: Aye Sgro: Aye

Motion Passed: 6 Ayes 0 Nays

Ordinance No. 1358-16 RE: Tax Abatement 2016B

Motion: To Adopt Ordinance No. 1358-16 An Ordinance abating the tax heretofore levied for the year 2015 to pay debt service on the General Obligation Park Bonds (Alternate Revenue Source), Series 2016B of the Springfield Park District, Sangamon County, Illinois

Moved by: Trustee Jannazzo
Seconded by: Trustee Evans

Discussion: N/A

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye
Schmidt: Aye Sgro: Aye

Motion Passed: 6 Ayes 0 Nays

Statement of Claims

Motion: To approve the Statement of Claims & Visa Bills as presented by President Sgro

Moved by: Trustee Jannazzo
Seconded by: Trustee Hammer

Discussion: N/A

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye
Schmidt: Aye Sgro: Aye

Motion Passed: 6 Ayes 0 Nays

RECREATION

Staff Report

Informational items only.

LIAISON

Staff Report

Informational Only.

LONG RANGE PLANNING

Staff Report

Informational Only.

Master Plan Update

Executive Director Harms stated Tod Stanton will be conducting more Community Input meetings later this week.

GRANTS & MARKETING

Staff Report

Informational items only

BUSINESS

Property Annexation

Motion: To Approve Ordinance #1357-16 RE: Property Annexation

Moved by: Trustee Jannazzo

Seconded by: Trustee Schmidt

Discussion: N/A

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye
 Schmidt: Aye Sgro: Aye

Motion Passed: 6 Ayes 0 Nays

Committee of the Whole

Police Department Update

Chief Nargelenas gave a brief update regarding the police department. Training has continued per the direction of previous police study findings. Discussion continues with other agencies.

Retire to Executive Session

It was moved by Trustee Evans and seconded by Trustee Hammer to retire to executive session per Open Meetings Act 2(c)3 and 2(c)1 at 6:05 p.m. All approved by voice vote.

Arise from Executive Session

It was moved by Trustee Jannazzo and seconded by Trustee Hammer to arise from Executive Session. All approved by voice vote.

No action taken

ADJOURNMENT

There being no further business to come before the Board
It was moved by Trustee Jannazzo and seconded by Trustee Hammer
to adjourn the meeting

**Joint Buildings & Concessions, Finance & Personnel, Recreation,
Liaison, Long Range Planning and Grants & Marketing Committees**

MINUTES

February 10, 2016 at 5:30 p.m.

Members Present: Trustees Evans, Hammer, Jannazzo, Metcalf & Schmidt

Members Absent: None

Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks;
Lynn Saputo, Director of Recreation; Stephen Flesch, Director of
Finance & Administration; and Public

A Joint Meeting of the Buildings & Concessions, Finance & Personnel, Recreation, Liaison, Long Range Planning and Grants & Marketing Committees was held on Wednesday, February 10, 2016 at 5:30 p.m.

Buildings & Concessions Committee

Staff Report

Informational Only.

Iles Park - Proposed Communication Tower

Director Harms recapped the public hearing held Monday, February 8, 2016 to discuss a proposed communication tower being placed in Iles Park. The meeting was advertised with signage in the park as well as fliers distributed to residents near the park. Those in attendance were in favor of the tower's placement with the following stipulations:

- Earmark revenues back to Iles Park
- Aesthetically pleasing landscaping around base of tower
- Prefer the Northeast corner as the location instead of the original location.

The Board asked Director Harms to include in negotiations along with concerns voiced at the public hearing:

- Annual fee / the amount & possible full payment upfront
- An access fee
- Design & height of the tower

The Board also asked staff to do a comparison of payments other companies have received for allowing towers to be placed on their property. The Board would also like clarification of the terms of the contract and recourse after the first 5 years if needed.

Director Harms will then report back to the Board for approval.

Intergovernmental Agreement with City of Springfield for 2016 Park Road Overlay & Easement for Road Improvements at Archer Elevator & Iles Avenue (Rotary Park)

Director McKinley explained the City is asking for the park district to grant a construction easement for road improvements at Archer Elevator Road and Iles Avenue. A turnaround includes the removal of 3 trees. A deMinimus would cover the City replanting 3" diameter trees to another park location. The overlay agreement allows the park district to include portions of the roadways in Washington and Pasfield Park in need of overlay and a more favorable amount. Engineers are working with the Park District and City to consider drainage issues in the areas affected. Trustee Hammer has asked that consideration be made to include a new section of sidewalk be included to connect the residential areas to the park district trail head.

Finance & Personnel Committee

Staff Report

Finance

Informational Only.

Personnel

Informational Only.

Capital Projects List

Director Flesch informed the Board the revised list of Capital Projects they received would be presented at the February Board meeting for their approval as a motion. Trustee Jannazzo voiced a concern regarding purchase of vehicles with bond funds as opposed to purchasing them within the operating budget.

Tax Abatement 2016B

Director Flesch explained staff will be asking the Board to approve Ordinance #1358-16 at the February Board meeting. The Ordinance would abate the tax levied from the 2016B Bond Issue which will be funded by SRA Funds.

Statement of Claims / Visa Bills

Trustees' questions regarding Statement of Claims were answered.
Visa Bills have not yet been received.

Recreation Committee

Staff Report

Lynn Saputo, Director of Recreation, gave a brief update on the following:

- Monitor Productions will begin distribution of flat screen TVs which will be displayed in the four golf pro shops, Bunn Administrative lobby & Nelson Center. The TVs will run park district information along with local advertisements. Advertiser are still being solicited for spots
- Lynn & Jenny Bilyard, Erin's Pavilion, will be attending a free seminar March 22 in Bloomington regarding Senior Programming.
- Lynn has been approached by a company interested in renting underused tennis courts to run a "deck hockey" program. They will prepare proposal and submit a proposal.
- The Nelson Center is applying with Kraft Hockeyville USA 016 to be a winning candidate for the "Hometown Rink" Award. Grand prize, if chosen, would be \$150,000 in facilities upgrades and the opportunity to have a NHL game played at your facility.
- Upcoming Events:
 - February 20th Free Try Hockey Event at the Nelson Center
 - March 5th
 - Kidsfest at the PCCC. The Springfield Park District is sponsoring the Fun Zone where they will demonstrate a variety of park district activities and facilities
 - National Skate Day to be held at the Nelson Center showcasing youth hockey & figure skating programs

Rate Adjustments

Rate Adjustments will discussed next month.

Liaison Committee

Staff Report

Director McKinley noted that information regarding the Watershed Committee will now be included in trustees' information under the Liaison Committee. Dan Crumrine, Golf Course Superintendent, serves on this committee.

Trustee Schmidt reported the Parks Foundation met Tuesday, February 9th at Bunn Office. Robin and Derek both attended meeting. Discussion included strengthening Foundation fundraising projects, upcoming zoo projects and also increasing membership.

Long Range Planning Committee

Staff Report

Director McKinley informed the Board of upcoming interviews scheduled for the selection of a firm for the Penguin Exhibit by the submitted. Three firms of the five submitting will be interviewed February 24th and March 2nd.

Master Plan Update

Tod Stanton, Design Perspectives gave an update of the comprehensive master plan study and their findings so far.

Grants & Marketing Committee

Staff Report - Grants

Trustee Evans asked for follow up on Power Play Grant:

- Nelson Center Summer Camp and \$RA After-School Programs have both applied
- Deadline is February 26, 2016

Staff Report – Marketing

- Lynn is working with IL Times close a deal to produce the park district brochure. It is a better quality publication with better circulation to our target audience.
- Bill McCarty with Government 311 App is in the initial design phase and will present to the Board in the future.
- Upcoming Community input meetings:
 - February 24 at the Boys & Girls Club;
 - February 25 at the Botanical Gardens
 - A tentative 3rd meeting in March (date & location TBD)
- Annual Report is complete and ready for distribution. Plans to disburse first to staff and then to the media; followed by a social media blitz.

Adjournment

There being no further business to come before the Board
The meeting was adjourned at 7:16 p.m.