

**Springfield Park District
BOARD MEETING**

MINUTES

Thursday, May 19, 2016 – 5:30 p.m.

A meeting of the Springfield Park District Board of Trustees was held on Thursday, May 19, 2016 at 5:30 p.m. at the Lincoln Greens Banquet Hall, 700 East Lake Shore Drive, Springfield, Illinois.

Roll Call

President Sgro called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: President Sgro and Trustees: Evans, Hammer, Jannazzo, Metcalf and Schmidt

Members Absent: Trustee Senor-Moore

Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Lynn Saputo, Director of Recreation; Stephen Flesch, Director of Finance & Administration; Rob Cross, Legal Counsel, Staff, Public and Media

Minutes of the April 21, 2016 Regular Board Meeting were presented.

Motion: To approve the April 21, 2016 Regular Meeting minutes as presented.

Moved by: Trustee Evans

Seconded by: Trustee Schmidt

Director Harms noted the attendance was corrected and "Deck Hockey Proposal" was modified on April Board Minutes. Director Harms read modified text.

All approved by voice vote.

Special Guest: Angela Harris

Lou Beach, HR/Risk Manager, announced Karen Shields, HR Specialist / Payroll Employee Benefits, will be retiring at the end of June after 35 years of service to the park district. She introduced Angela Harris, who will be the new Payroll & Benefits Coordinator.

Public Comment

President Sgro asked if anyone wanted to address the Board. No one addressed the Board.

LONG RANGE PLANNING

Staff Report

Informational Only.

LIAISON

Staff Report

Informational Only.

RECREATION

Staff Report

Lynn Saputo, Director of Recreation, informed the Board the Carillon Society would like to invite the trustees to attend the Carillon festival dinner on June 8th at 6:00 p.m., which is the same night at the June Committee meeting. Lynn asked if the Board might consider rescheduling the time. After some discussion, it was the consensus of the Board to reschedule the meeting from Wednesday, June 8th to Thursday, June 9th.

Deck Hockey Proposal

Motion: Authorize Staff to Execute Lease Agreement with Q.C. Dekhockey, pending legal Approval

Moved by: Trustee Metcalf
Seconded by: Trustee Hammer

Discussion: Director Harms noted staff and Patrik Levesque, President of QC Dekhockey, had worked together since the committee meeting and two changes were made to the contract.

- 1) The "No Compete Clause" of five years was eliminated
- 2) The second automatic renewal term was eliminated, alternatively, a third term may be exercised under mutual agreement.

Motion: Object to main motion on the basis proposal is not profitable

Moved by: Trustee Jannazzo
Seconded by: Trustee Schmidt

Roll Call: Evans: Nay Hammer: Nay Jannazzo: Aye Metcalf: Nay
Schmidt: Nay Senor-Moore: -- Sgro: Nay

Motion Failed: 1 Ayes 5 Nays

Motion: Modify the main motion by changing rent from \$4,000 per year to \$24,000 per year to be paid in 12 equal installments and to drop the automatic renewal term.

Moved by: Trustee Jannazzo
Seconded by: Did not receive a second
Motion failed: Due to lack of a second

The President called for a roll call vote on the main motion

Main Motion: Authorize Staff to Execute Lease Agreement with Q.C. Dekhockey, pending Legal Approval

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Nay Metcalf: Aye
Schmidt: Aye Senor-Moore: -- Sgro: Aye

Motion Passed: 5 Ayes 1 Nays

Trustee Schmidt thanked Trustee Jannazzo for her further questions and noted a better contract was agreed upon due to additional discussions.

Sliders Agreement

Staff is still working with the Sliders on a contract and will hopefully be submitting it to the Board at the June meeting.

Request for Fireworks

Motion: Authorize Staff to issue a permit to allow fireworks at Southwind Park on June 12, 2016 for Municipal Band Concert

Moved by: Trustee Metcalf
Seconded by: Trustee Hammer

Discussion: N/A

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: -- Sgro: Aye

Motion Passed: 6 Ayes 0 Nays

Request to Serve Alcohol

Motion: Authorize Staff to issue a permit to allow alcohol at Southwind Park on July 16, 2016 for Standard Aero Flight School Company Picnic

Moved by: Trustee Hammer
Seconded by: Trustee Jannazzo

Discussion: N/A

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye
 Schmidt: Aye Senor-Moore: -- Sgro: Aye

Motion Passed: 6 Ayes 0 Nays

FINANCE & PERSONNEL

Staff Report

Stephen Flesch, Director of Finance & Administration made a couple of notes: 1) IT subcommittee has been working with IT company and moving forward with a managed services agreement with CDS; and 2) The FY tentative budget has been available since May 13th for public inspection. The Board will hold a public hearing

Statement of Claims

Motion: To approve the Statement of Claims & Visa Bills as presented by President Sgro

Moved by: Trustee Jannazzo
Seconded by: Trustee Evans

Discussion: N/A

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye
 Schmidt: Aye Senor-Moore: -- Sgro: Aye

Motion Passed: 6 Ayes 0 Nays

GRANTS & MARKETING

Staff Report

Informational items only

BUILDINGS & CONCESSIONS

Staff Report

Informational items only.

BUSINESS

None at this time.

ADJOURNMENT

There being no further business to come before the Board, it was moved by Trustee Jannazzo
And seconded by Trustee Evans that the meeting adjourned at 5:55 p.m

MINUTES
Committee of the Whole
May 19, 2016 – Following Board Meeting

Members Present: Trustees Evans, Hammer, Jannazzo, Metcalf, and Schmidt & President Sgro

Members Absent: Trustee Senor-Moore

Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Lynn Saputo, Director of Recreation; Stephen Flesch, Director of Finance & Administration; Rob Cross, Legal Counsel, Staff, Public and Media

A Committee of the Whole Meeting was held on Thursday, May 19, 2016 immediately following the May Board meeting.

Police Department

Chief Limey Nargelenas presented the Board with a proposal from the Sangamon County Police Department which outlined a tentative proposal. (attached) The tentative proposal allows for 24 hours a day - 7 days a week - 365 days a year coverage with 7 employees (6 full-time and 1 detective). This is similar to the City's proposal but the city would allow for two officers (North and South). The County has given Chief Nargelenas permission to share their proposal with the City. President Sgro asked Limey to continue to negotiate with both agencies and bring the best two proposals to the Board.

Adjournment

There being no further business to come before the Board
The meeting was adjourned at 6:11 p.m.

Springfield Park District and Sangamon County Park District Police Proposal

Sangamon County

- Proposal
 - Sangamon County will add 6 full time patrol deputies and 1 detective; 7 total deputies
 - Build upon highly experienced supervisory, legal and support teams; communication through executive director to deputy chief or captain; shift level supervisors
 - 24 x 7 x 365 coverage; vacations and holidays will not negatively impact coverage; may increase coverage
 - Quadrant and dedicated park patrols resulting in more patrols, more deputies in the parks and an increase in rapid response times
 - Adding a detective will provide proactive police work and a focus on solving and identifying park crimes and issues including strategic planning and surveillance
 - Special patrols based on identified issues
 - Special pre-planned event coverage to include the Carillon Festival and Pumpkin Fest by increasing minimum staffing and/or park district/organizational expensed event staff as agreed upon by both parties
 - Park patrols will have access to training and equipment (including Tasers) provided to all current SCSO deputies
 - County assumes responsibility for compliance with state mandates; including policy and procedures documents, training records, property notification, crime reporting and FOIA requests
 - Sangamon County would utilize Sangamon County fleet maintenance
 - Park District Police building will be utilized for additional evidence storage and seized vehicles
 - Park district will be incorporated into established strategic plan and consulted in future planning
 - Sangamon County will assume all park police equipment inventory; includes vehicles, computers, firearms, etc. as previously provided by the Park District
 - Sangamon County would provide these services based on a finite cost for police services and there would be no additional expenses for equipment replacement and/or training

- Additional Discussion
 - Technology, evidence and records merge; associated costs
 - Operational issues of park ranger role
 - Hearing Officer

- Sangamon County Costs

- Initial Costs (28 Weeks): \$392,346

- Salary, Overtime, Benefits, Training, Uniform and Equipment, Fuel, Backfill
 - Assumes significantly reduced or no costs for weapons, equipment, vehicle, and vehicle equipment; costs include \$23.4k for new computers.

Initial Costs	
Basic Training	\$22,458
Uniform and Equipment Costs	\$57,714
Salary and Benefits minus Pension	\$222,642
Pension	\$34,214
Backfill OT	\$15,250
FTO	\$33,044
Squad Cars	\$0
Fuel Costs	\$7,024
	\$392,346

- Annual Cost (52 weeks):

- \$600,000 - \$666,433 Graduated over 5 years (2.66% Inflation Compounded)
 - \$600,000 (Year 1), \$615,960 (Year 2), \$632,345 (Year 3), \$649,165 (Year 4), \$666,433 (Year 5) or
 - \$632,780 Flat over 5 years
 - Includes salary, overtime, benefits (including pension), training, uniforms, equipment, weapons, vehicles, vehicle equipment, and fuel costs.

Appendix A
(Uniforms and Vehicle Equipment)

Class A

Name of Item

- 1 Long Sleeved Shirt
- 1 Short Sleeved Shirt
- 1 Trouser
- 1 Sheriff Hat - Felt
- 1 Tie
- 1 Tie Bar
- 1 Pair Shoes

Class B

Name of Item

- 2 Long Sleeved Shirts
- 2 Short Sleeved Shirts
- 2 Pants
- 1 Pair Boots
- 14 Shoulder Patches (Deputy)

- 1 Raincoat
- 1 Coat
- 1 Safety Vest
- 1 Trooper Hat
- 2 Nameplates
- 2 Collar Brass
- 12 Silver Buttons & Attachments
- 2 Badges, Shirt
- 1 Badge, Wallet
- 1 Badge, Hat

Vehicle Equipment

- In Car Camera System
- Radio System
- Radar Units
- Police Markings and Striping
- Title, License and Registration
- In Car Computer

Appendix B
(Weapons and Additional Equipment)

Weapons

Glock .40 cal Semi Auto Pistol
Remington 12 gauge Shotgun
Riot Baton (Wooden)
Riot Helmet
Taser (X26P)
Taser Cartridges
Taser Training Cartridges
Taser Holster
ASP
Rounds of .40 cal (duty ammo) (Box of 50)
Rounds of 12 gauge (duty ammo)

Additional Equipment

Body Armor
STAR Com Portable Radio plus extra Battery & Charger
Microphone for Radio
Radio Holder
Duty Belt
Inner Belt
Belt Keepers (Set of 4)
Handcuffs
Handcuff case
Holster
Mace Holder
Pepper Mace
Ammo Holder
Flashlight Holder
Streamlight Stinger
Latex Glove Pouch
Gas Mask
PBT
ASP Holder
Sheriff Tape
Caution Tape
Box of Nitrile Gloves
First Aid Kit

Special Meeting

MINUTES

May 11, 2016 - 5:30 p.m.

A Special meeting of the Springfield Park District Board of Trustees was held on Wednesday, May 11, 2016 at 5:30 p.m. at the John F. Linxwiler Administrative Office, 2500 South 11th Street, Springfield, Illinois.

Roll Call:

President Sgro called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: President Sgro, Trustees Hammer, Jannazzo, Metcalf
Schmidt

Members Absent: Trustee Evans and Senor-Moore

Others Present: President Sgro, Derek Harms, Executive Director; Elliott McKinley,
Director of Parks; Stephen Flesch, Director of Finance & Administration;
Lynn Saputo, Director of Recreation; Jeff Antonacci, Knight Engineering;
Media and Public

Business

Motion: To Approve Resolution #399-16 RE: Approval of Local Public Agency Agreement for
Federal Participation for Washington Park Bridges

Moved by: Trustee Jannazzo

Seconded by: Trustee Hammer

Discussion: N/A

Roll Call: Evans: --- Hammer: Aye Jannazzo: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: --- Sgro: Aye

Motion Passed: 5 Ayes 0 Nays

ADJOURNMENT

There being no further business to come before the Board, it was moved by Trustee Jannazzo
and seconded by Trustee Hammer that the meeting adjourned at 5:34 p.m.

**Joint Long Range Planning, Liaison, Recreation,
Finance & Personnel, Grants & Marketing and Buildings & Concessions, Committees**

MINUTES

May 11, 2016 at 5:30 p.m.

Members Present: Trustees Hammer, Jannazzo, Metcalf, Schmidt & Senor-Moore

Members Absent: Trustee Evans

Others Present: President Sgro, Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Stephen Flesch, Director of Finance & Administration; Lynn Saputo, Director of Recreation; Media and Public

A Joint Meeting of the Long Range Planning, Liaison, Recreation, Finance & Personnel, Grants & Marketing and Buildings & Concessions Committees was held on Wednesday, May 11, 2016 immediately following Special Board Meeting held at 5:35 p.m.

Mayor Langfelder addressed the Board and requested the Park Board provide the City with a letter of support regarding the renewal of the downtown TIF. 100% participation is needed. Since no one expressed opposition, President Sgro will sign a letter of support.

Long Range Planning Committee

Staff Report

Elliott McKinley, Director of Parks informed the Board that Otto Baum submitted a bid for \$1.3 million for the Bridge & Spillway project in Washington Park. Total anticipated project costs including grant funds is \$1.6 million.

Liaison Committee

Staff Report

Elliott McKinley, Director of Parks informed the Board that draft pamphlets are being prepared for trail sponsorship. Grant Hammer is serving on the Sports Commission.

Finance & Personnel Committee

Staff Report

Finance

Informational Only.

Personnel

Informational Only.

Several Employees were recognized for 5-20 years of service

Fiscal Year 2017 Budget

Stephen Flesch, Director of Finance & Administration, discussed his memo and FY 2017 budget information and answered trustees' questions.

6:18 p.m. President Sgro left the meeting while in progress

The 2017 Budget and Appropriation Ordinance will be placed on file for public inspection (by the end of the week) for 30 days then brought before the Board for approval at the June Board meeting.

Trustee Jannazzo asked questions about Special Recreation paying rent for facilities. Stephen Flesch, Director of Finance, explained that Special Recreation Programs are charged a rental fee that is equal to all other facility renters.

Statement of Claims / Visa Bills

Trustees' questions regarding Statement of Claims were answered.

It was noted that purchases on Visa bill makes it harder to track some of the activity per vendor rather than using the purchase order system.

Visa Bills have not yet been received

Grants & Marketing Committee

Staff Report - Grants

Informational Only.

Staff Report – Marketing

Informational Only.

Buildings & Concessions Committee

Staff Report

Recreation Committee

Staff Report

Lynn Saputo, Director of Recreation, gave a brief update on the following:

- Movies in the Park series begins this weekend and will feature a Fun Zone for the kids
- Zoo partnership with Scheels (5th Anniversary) paid admission for June 5th and were present with activities
- Concessions are opening:
 - Washington Park - The Stand “Dogs Dogs” concessions opens this weekend
 - Veterans Memorial Pool – Ice Deli
 - Comer Cox Park & Dreamland Park – The Ice Boxx, will be a pop up vendor and serve a quadrant not currently being served with concessions.
- Zoo Babies Born
 - Red Ruffed Lemurs & Wolf Pups - press release for each will be held at later dates
- Dr. Doolittle Day had a very good attendance
- WDM is working with Jackie Peeler, Zoo Director, on a cost analysis to move forward with possible model to entice fundraising

Dek Hockey Proposal

Lynn Saputo, Director of Recreation, is still in negotiations with Patrik Leveque to establish the parameters and potential lease for Dek Hockey in Lincoln Park. Many items were discussed including: Type of building for their operations (trailer vs/outbuilding), concessions parameters, lighting expenses and terms of payment. Patrik also stated he would like the “no compete” clause to be changed from 5 years to 10 years. Negotiations will continue and will seek Board approval at the May Board meeting.

Sliders Agreement

Lynn Saputo and Sean Dickerson are working with Todd Miller regarding the Sliders Agreement. It will not be presented to the Board until the June Board meeting.

7:40 p.m. Trustee Hammer left the meeting while in progress

Fireworks Request at Southwind Park

There is a request to have a fireworks display at Southwind Park on June 12th with a Municipal Band Concert. Central States Fireworks will provide the display and proper licenses and insurance are in place. The Springfield Parks Foundation will pay for the display. Staff recommends approval at the May Board meeting.

Alcohol Request for Southwind Park

Standard Aero Flight School has requested to serve alcohol at their company picnic on July 16, 2016. Turasky's Catering will provide the alcohol and have the proper licenses and insurance in place. This is follows the same parameters as recent board approved events requesting serving alcohol. Staff recommends approval at the May Board meeting.

Adjournment

There being no further business to come before the Board
The meeting was adjourned at 7:50 p.m.