

**Springfield Park District  
BOARD MEETING**

**MINUTES**

**Thursday, February 16, 2017 – 5:30 p.m.**

A meeting of the Springfield Park District Board of Trustees was held on Thursday, February 16, 2017 at 5:30 p.m. at the John F. Linxwiler Administrative Office, 2500 South 11<sup>th</sup> Street, Springfield, Illinois.

**Roll Call**

Trustee Jannazzo called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: Trustees: Evans, Hammer, Jannazzo and Metcalf,

Member Present by remote participation: Trustee Schmidt

Members Absent: Trustee Senor-Moore and President Sgro

Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks;  
Lynn Saputo, Director of Recreation; Stephen Flesch, Director of Finance  
& Administration; Rob Cross, Legal Counsel, Staff, & Public

**Authorize Remote Attendance**

Motion: To authorize remote attendance of Trustee Schmidt

Moved by: Trustee Evans

Moved by: Trustee Metcalf

All approved by voice vote

*5:31 p.m. Trustee Schmidt joined the meeting by remote audio participation.*

**Minutes of the January 17, 2017 Regular Board Meeting were presented.**

Motion: To approve the January 17, 2017 Regular Board Meeting minutes as presented

Moved by: Trustee Metcalf

Seconded by: Trustee Evans

All approved by voice vote.

### **Public Comment**

Trustee Jannazzo asked if anyone wanted to address the Board. No one addressed the Board.

### **Damien Johnson, STAR Village**

Damien Johnson, East Springfield Community Center, presented the Board with a proposal to obtain Bunn GC/Park and Hobbs Park property for the future development of a state of the art indoor/outdoor amateur sports complex and community center called "Star Village". Johnson explained the center would provide much needed services not available to the East Springfield Community. He is asking for the Park District to consider releasing the deeds to Bunn and Hobbs Park in exchange for a "land swap" to relocate the Bunn Administrative Office and a the Park District to serve as a support partner with East Springfield Community (ESC). This would eliminate the Bunn Golf Course entirely. Trustees raised numerous concerns regarding the Park District's policy of selling/leasing property and competition of programs and services. ESC is considering other locations but this is their top choice. (Proposal attached)

## **BUILDINGS & CONCESSIONS**

### **Staff Report**

Informational items only.

### **Amendment of Lakeshore Lease with City of Springfield**

Motion: To Table Amendment of Lakeshore Lease with City of Springfield for further discussion

Moved by: Trustee Evans

Seconded by: Trustee Schmidt

Discussion: N/A

All approved by voice vote

## **RECREATION**

### **Staff Report**

Informational items only.

### **Zoo Transition Plan**

Motion: Authorize Staff to Execute Zoo Transition Plan

Moved by: Trustee Metcalf

Seconded by: Trustee Hammer

Discussion: A discussion was held regarding the Transition Plan. Director Harms explained that the plan includes some staffing changes and outlines a strategy to switch from AZA accreditation to ZAA accreditation. Given accreditation change, staff proposed board action before proceeding. It was the consensus of the Board that the transition plan be executed as presented but does not require board action

Motion was withdrawn by: Trustee Metcalf  
Withdrawn Motion Seconded by: Trustee Evans

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye  
Schmidt: Aye Senor-Moore: -- Sgro: --

Motion Passed: Ayes: 5 Nays: 0

### **LONG RANGE PLANNING**

#### **Staff Report**

Informational items only.

### **FINANCE & PERSONNEL**

#### **Staff Report**

Informational Items Only.

#### **Replace Two (2) Furnaces at Lanphier Park Offices**

Motion: To Authorize Staff to demolition /replace two existing furnaces at the offices at Lanphier Park and Utilize \$11,681 in Bond Fund Account 30-01-6205

Moved by: Trustee Evans  
Seconded by: Trustee Hammer

Discussion: N/A

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye  
Schmidt: Aye Senor-Moore: -- Sgro: --

Motion Passed: Ayes: 5 Nays: 0

**Statement of Claims**

Motion: To approve the Statement of Claims as presented by Trustee Jannazzo  
Moved by: Trustee Hammer  
Seconded by: Trustee Metcalf

Discussion: N/A

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye  
Schmidt: Aye Senor-Moore: -- Sgro: --

Motion Passed: Ayes: 5 Nays: 0

**LIAISON COMMITTEE**

**Staff Report**

Informational items only.

**GRANTS & MARKETING**

**Staff Report**

Informational items only.

**COMMITTEE OF THE WHOLE**

**Year in Review**

Motion: Approval of Year in Review

Moved by: Trustee Hammer  
Seconded by: Trustee Evans

Discussion: N/A

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye  
Schmidt: Aye Senor-Moore: -- Sgro: --

Motion Passed: Ayes: 5 Nays: 0

## **BUSINESS**

**N/A**

### **Retire to Executive Session**

It was moved by Trustee Schmidt and seconded by Trustee Evans to retire to executive session per Open Meetings Act 2(c)(1) Executive Director Review at 6:14 p.m. All approved by voice vote.

### **Arise from Executive Session**

I was moved by Trustee Hammer and seconded by Trustee Evans to arise from executive session. All approved by voice vote.

No Action was taken.

## **ADJOURNMENT**

There being no further business to come before the Board, it was moved by Trustee Evans and seconded by Trustee Hammer that the meeting adjourned

**Joint Committee of the Whole,  
Buildings & Concessions; Recreation; Long Range Planning;  
Finance & Personnel, Liaison and Grants & Marketing**

**MINUTES**

**February 8, 2017 at 5:30 p.m.**

Members Present: Trustees Jannazzo, Metcalf & Senor-Moore

Members Absent: Trustees Evans, Hammer and Schmidt

Others Present: President Sgro, Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Stephen Flesch, Director of Finance & Administration; Lynn Saputo, Director of Recreation; Rob Cross, Legal Counsel; Staff & Media

A Joint Meeting of the Committee of the Whole, Buildings & Concessions; Recreation; Long Range Planning; Finance & Personnel; Liaison and Grants & Marketing was held on February 8, 2016 was held at 5:30 p.m.

**Committee of the Whole**

**Boys Baseball Flag**

Julie Krehbiel presented the Park District with a flag her father had

father, Bruce Ratterree was instrumental

presented the Park District with a flag her father had

### **Land Proposition – Centennial Park Place Development**

Legal counsel is review the land proposition and will be presented to Board as early as next month for approval.

### **Year In Review**

Staff presented the Board with the Year in Review document for their review and possible approval at the Board meeting.

## **Buildings & Concessions Committee**

### **Staff Report**

Informational items only.

### **Bunn Park Easement**

Blake Pryor, a local realtor, has a potential buyer for a piece of property north of Bunn Park currently for sale located at 2531 South 13<sup>th</sup> Street. The property has a 90 day cancellation clause and the potential buyer would like to clarify language with a long term lease agreement. The park district is not interested in taking the property back and the leasing the property would not effect the golf course. Board indicated they may be interested in a similar type of lease agreement as a property located near Lincoln Park. The Board asked that Mr. Pryor to contact the Park District staff once the contract is closed by buyer for further discussion.

### **Lincoln Greens Lease Agreement**

A draft agreement with the City regarding Lakeshore agreement known as Lincoln Greens would move the lot line slightly to the North. Both City and Park District legal counsels has reviewed the amended lease to release property back to the City. Staff will as for Board approval at the February Board meeting.

## **Recreation Committee**

### **Staff Report (1)**

Lynn Saputo, Director of Recreation, gave a brief update on the following:

- A seasonal golf pro has been selected at Bergen. She will be employed March to mid-November.
- Affiliation with American Foot golf league will begin preparation and will be introduced to the public. This activity will not interfere with regular golf play.
- Press Release regarding the passing of Kimmy, a white-handed gibbon who was with the zoo since 1995 and the relocation of Jari.
- Park bench proposal due to current vendor is retiring.
- Interviews for full/part-time rink manager

- Aquatics department as been restructured. Bob Barrett will be included in the Rec Team and will handle the three pools as aquatics supervisor

### **Zoo Transition Plan**

Applications have been reviewed and phone interviews scheduled for the first round of interviews for position of director of the Zoo. Applied for USDA annual license renewal and annual food handlers and public health certification. Marikay Altes has been named interim zoo director during the search for a new zoo director. Jenny Bilyard fom Erin's Pavilion has accepted the temporary assignment as the zoo's business manager through March and Lynn Saputo will continue to work with staff to help determine programing and upcoming event for the 2017 season.

### **Long Range Planning**

#### **Staff Report**

Informational items only.

### **Finance & Personnel Committee**

#### **Staff Report**

#### **Finance**

Stephen Flesch, Director of Finance & Administration, gave a brief recap of his report.

#### **Personnel**

Informational items only.

### **Lanphier Ball Park Furnace**

Stephen Flesch, Director of Finance & HR explained two furnaces at the Lanphier Park office have reached the end of their useful lives and one of the units has been red-tagged meaning it has been permanently decommissioned and no longer safe to use. Both units are the same age and would recommend taking a more proactive approach and replace both units at this time. Three quotes for demolition and replacement of both units for higher efficiency units were received. Staff recommends accepting the low quote of \$11,681 from Dixon's Heating & Air Conditioning, Inc. based on prior experience with this company. Staff is recommending that District utlitize saving from the roof repair project at Bunn Park and Lincoln Greens of \$21,819.19 (2012 Bond S&I Fund line item 30-01-6205 to fund this project.



**Statement of Claims / Visa Bill (3)**

Trustees' questions regarding Statement of Claims were answered.  
Visa bill have not yet been received.

**Liaison**

**Staff Report**

Informational items only.

**Grants & Marketing**

**Staff Report – Grants**

Informational items only.

**Staff Report – Marketing**

Lynn Saputo, Director of Recreation, gave a brief update on the following:

- Cabin Fever has 100-150 participants featuring Recreation Superheroes
- Park District will co-sponsor Little Miracles with Capital Radio group for free air time

**ADJOURNMENT**

There being no further business to come  
before the Board, the meeting adjourned at 6:17