

**Springfield Park District
BOARD MEETING**

MINUTES

Tuesday, February 15, 2018 – 5:30 p.m.

A meeting of the Springfield Park District Board of Trustees was held on Wednesday, February 15, 2018 at 5:30 p.m. at the Lincoln Greens Banquet Hall, 700 East Lake Drive, Springfield, Illinois.

Roll Call

Trustee Sgro called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: Trustees: Evans, Hammer, Jannazzo, Metcalf, Senor-Moore and President Sgro

Members Absent: Trustee Schmidt

Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Lynn Saputo, Director of Recreation; Stephen Flesch, Director of Finance & Administration; Legal Counsel, Jeff Wilday for Rob Cross, Dan Forbes, Speer Financial & Staff

Minutes of the January 16, 2018 Regular Board Meeting were presented.

Motion: To approve the January 16, 2018 Regular Board Meeting minutes as presented

Moved by: Trustee Evans

Seconded by: Trustee Senor-Moore

All approved by voice vote.

Public Comment

President Sgro asked if anyone wanted to address the Board. No one addressed the Board.

Introduction of Zoo General Animal Curator

Lynn Saputo, Director of Recreation, introduced Jeff Mitchell the new General Animal Curator at the Henson Robinson Zoo.

COMMITTEE OF THE WHOLE

Intergovernmental Agreement for Electronic Citation Services

Motion: Authorize Staff to Execute Intergovernmental Agreement with Sangamon County & Sangamon County Circuit Clerk for Electronic Citation Services; pending legal approval

Moved by: Trustee Hammer

Seconded by: Trustee Jannazzo

Discussion: N/A

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye
 Schmidt: --- Senor-Moore: Aye Sgro: Aye

Motion Passed: Ayes: 6 Nays: 0

Trustee Schmidt entered the meeting in progress

2018 Bond Ordinance

Motion: An Ordinance providing for the issue of approximately \$2,090,000 General Obligation Limited Tax Park Bonds, Series 2018, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Moved by: Trustee Hammer

Seconded by: Trustee Metcalf

Discussion: Dan Forbes, Speer Financial, informed the Board the Park District received the best rates and had interest from a local bank. Trustee Jannazzo questioned the project list.

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Nay Metcalf: Aye
 Schmidt: Aye Senor-Moore: Aye Sgro: Aye

Motion Passed: Ayes: 6 Nays: 1

The original motion did not include the name of the purchaser of the bonds and amount of issuance had changed so motion was amended to the following:

Amended Motion: An Ordinance providing for the issue of approximately \$2,060,000 General Obligation Limited Tax Park Bonds, Series 2018, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District and for the payment of the expenses incident thereto, providing for the levy

of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Robert W. Baird & Co. Incorporated, Milwaukee, Wisconsin.

Moved by: Trustee Hammer
Seconded by: Trustee Evans

Discussion: Additional discussion was held regarding listing dog park as an item on the bond list.

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Nay Metcalf: Aye
 Schmidt: Aye Senor-Moore: Aye Sgro: Aye

Motion Passed: Ayes: 6 Nays: 1

FINANCE & PERSONNEL

Staff Report

No Additional Items.

Personnel Report

No Additional Items.

Purchase of SUV for Police Department

Motion: Authorize Staff to Purchase SUV for Police Department under State Bid not to exceed \$30,000

Moved by: Trustee Jannazzo
Seconded by: Trustee Evans

Discussion: N/A

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye
 Schmidt: Aye Senor-Moore: Aye Sgro: Aye

Motion Passed: Ayes: 7 Nays: 0

Statement of Claims

Motion: To approve the Statement of Claims as presented by President Sgro

Moved by: Trustee Jannazzo

Seconded by: Trustee Schmidt

Discussion: N/A

Roll Call:	Evans: Aye	Hammer: Aye	Jannazzo: Aye	Metcalf: Aye
	Schmidt: Aye	Senor-Moore: Aye	Sgro: Aye	

Motion Passed: Ayes: 7 Nays: 0

RECREATION

Staff Report

Head Golf Professional, Paul Loutzenhiser, and Lance Flury, Golf Professional, noted the services and activities to promote and increase golf play for the 2018 season.

Lynn Saputo, Director of Recreation, noted the huge hockey weekend ahead for Nelson Center and Kids Fest at the BOS Center, where park district will promote upcoming spring activities

BUILDINGS & CONCESSIONS

Staff Report

No Additional Items.

LIAISON COMMITTEE

Staff Report

No Additional Items.

LONG RANGE PLANNING

Staff Report

No additional Items.

GRANTS & MARKETING

Staff Report

No Additional Items.

BUSINESS

None at this time

ADJOURNMENT

There being no further business to come before the Board, it was moved by Trustee Evans and seconded by Trustee Senor-Moore that the meeting adjourned at 6:01 p.m.

**Joint Meeting of the
Committee of the Whole, Finance & Personnel, Recreation,
Buildings & Concessions, Liaison, Long Range Planning and Grants & Marketing**

MINUTES

February 7, 2018 at 5:30 p.m.

Members Present: Trustees Evans, Hammer, Jannazzo, Metcalf, Schmidt and Senor-Moore

Members Absent: None

Others Present: President Sgro, Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Stephen Flesch, Director of Finance & Administration; Lynn Saputo, Director of Recreation; and Staff

A Joint Meeting of the Committee of the Whole, Finance & Personnel, Recreation, Buildings & Concessions, Liaison, Long Range Planning and Grants & Marketing was held on February 7, 2018 was held at 5:30 p.m.

Grants & Marketing

Staff Report – Grants

Board suggested staff look for possible grants opportunities

Staff Report – Marketing

Lynn Saputo, Director of Recreation, gave a brief update on the following:

- Logo has been approved.
- Partnership with Capital Radio Group for promoting Movie & Music in the Park Series
- Information regarding the Buy Local promotion will be gathered and presented to the Board

Committee of the Whole

IGA with Sangamon County Circuit Clerk for Electronic Citation Services

Chief Nargelenas explained the District would like to move forward with an electronic ticket service which would allow officers to enter ticket information electronically and that information would be automatically emailed to the City Clerk for State violations. County would cover all expenses and would charge the Park District \$2.00 per ticket with is estimated at \$200-\$300/annually. Park District legal counsel is reviewing. Staff recommends approval at the February Board meeting.

2018 Bond Discussion

Stephen Flesch, Director of Finance & Administration, noted Bond Advisor would be present at the February Board meeting to present the sale of bonds and answer any questions the Board may have at that time. The Board held a lengthy discussion regarding the Bond list, which staff stated follows the masterplan recommendations. Trustee Jannazzo voiced concern regarding a potential dog park in Centennial Park since water is currently not available. It was noted that having this item on the bond list would allow staff to continue to research water possibilities for this project. Also noted re-appropriation of funds can only be done by Board action.

6:08 Trustee Senor-Moore left meeting in progress.

Finance & Personnel Committee

Staff Report

Finance

No additional information.

Personnel

No additional information.

Purchase of Police Vehicle

Staff will be asking for Board approval at the February Board meeting to purchase a SUV for the Police department under the state bid for \$27,990. Equipment from a used police vehicle acquired in 2017 will be transferred to the SUV.

Statement of Claims / Visa Bill

Trustee Jannazzo presented the Statement of Claims & Visa Bill for Board review. Trustees' questions were answered.

Recreation Committee

Staff Report

Lynn Saputo, Director of Recreation, gave a brief update on the following:

- Recreation Software data build continues
- Capital City Lacrosse team name is now the "Cavaliers" and will be added to equipment and uniforms
- Capital City Radio Group / Jr. Blues promoting huge hockey event, which includes 59 teams this year

- Aquatics working on programs to acquire more lifeguards
- Park Areas will be represented and promoting Spring/Summer activities at an event at BOS Center
- New website for Golf through EZ Links at no additional fee
- Zoo's new full-time curator will be introduced at the Board meeting

Buildings & Concessions Committee

Staff Report

No additional information.

Liaison

Staff Report

Derek Harms, Executive Director, gave a brief update on the following:

- Reminder the Park District will be hosting a Legislative Breakfast on February 27th at Erin's Pavilion.
- Parks Foundation is working on updating their website. Park Staff is assisting with updates.

Long Range Planning

Staff Report

Elliott McKinley, Director of Parks & Planning, gave a brief update on the following:

- Penguin Building: Punch list / walk through schedule from February 8th
- ADA Implementation projects are being completed at areas removing as many barriers as possible
- Maintenance Staff are preparing equipment for the season and completing safety education workshops

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 6:27 p.m.