

**Springfield Park District
BOARD MEETING**

MINUTES

Thursday, July 19, 2018 – 5:30 p.m.

A meeting of the Springfield Park District Board of Trustees was held on Thursday, July 19, 2018 at 5:30 p.m. at the John F. Linxwiler Administrative Office, 2500 South 11th Street, Springfield, Illinois.

Roll Call

Trustee Sgro called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: Trustees: Evans, Metcalf and President Sgro

Members Absent: Trustees Hammer, Jannazzo, Schmidt and Senor-Moore

Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Lynn Saputo, Director of Recreation; Stephen Flesch, Director of Finance & Administration; Legal Counsel, Rob Cross; Staff and Annette Reese and Lauren Harbison, Park District Special Recreation program

President Sgro stated a quorum was not present so the Board would not be able to take action, but they would still like to recognize the special guest in attendance.

Special Guest

- President Sgro presented Jonathan Mies, Special Olympian Gold Medalist, with Resolution #406-18 recognizing his outstanding achievements at the 2018 Special Olympics held in Seattle. Jonathan, an active member of the Springfield Park District's Special Olympics swim team won gold medals in both the 400-meter freestyle and 400 medley relay and a silver medal in the 100 backstroke. Program Director, Annette Reese spoke highly of Jonathan's hard work and good sportsmanship. The Board talked with Jonathan about his Olympic experience. JoAnn Mies, Jonathan's mother, thanked the staff for their hard work and dedication and the park district for providing the program.

Other Board agenda items will be addressed at the August Board meeting.

ADJOURNMENT

There being no further business to come before the Board,
the meeting be adjourned at 5:38 p.m.

**Joint Meeting of the Committee of the Whole,
Recreation, Buildings & Concessions, Long Range Planning,
Liaison, Grants & Marketing and Finance & Personnel Committees**

MINUTES

July 11, 2018 at 5:30 p.m.

Members Present: Trustees Evans, Hammer, Jannazzo, Metcalf, Schmidt and Senor-Moore

Members Absent: None

Others Present: President Sgro, Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Stephen Flesch, Director of Finance & Administration; Lynn Saputo, Director of Recreation and Staff

A Joint Meeting of the Committee of the Whole, Recreation, Buildings & Concessions, Long Range Planning, Liaison, Grants & Marketing and Finance & Personnel was held on July 11, 2018 was held at 5:30 p.m.

Lynn Saputo, Director of Recreation, introduced new Assistant Director of Recreation, Amanda Weaver.

Committee of the Whole

Lumber Lane TIF Proposal

The City is proposing a new TIF district, Lumber Lane Redevelopment Project area, which would include 9 parcels. The Joint Review Board, is asked to approve, reject or modify the proposal. As a member of the Joint Review Board, Director Harms reviewed the proposal and sent recommendation to the Park Board to reject the proposal noting three points: 1) the redevelopment plan does not meet the eligibility criteria of the TIF Act; 2) the plan also fails to meet one or more the objectives of the TIF Act and 3) plan includes numerous statements which are inaccurate or misleading. Hearing no objection, Executive Director Harms informed the park Board that he would make a motion to reject the TIF proposal at the next Joint Review Board meeting.

Recreation Committee

Staff Report

Lynn Saputo, gave a brief update on the following:

- Jonathan Mies, Special Olympics participant, and his family will be invited to the July Board meeting to be acknowledged for his achievements. Staff will also line up an opportunity for Jonathan to throw out the first pitch at the Sliders game.
- Members of the Master Swim program recently held an envelope party to raise funds to offset lifeguard fees to finish out the 2018 season for pool time.

- Plan to retire 34 year old Asiatic bear exhibit and replace with Alaskan baby bear. Application was may and 2 black bears will be acquired late July.

Rink Management Assessment -Status Report

Bruce Blanshan, Director of Nelson Center, presented the Status Report as prepared by Rink Management Service Corporation and answered the Board's questions.

Buildings & Concessions Committee

Staff Report

No additional information

Long Range Planning

Staff Report

Elliott McKinley, Director of Parks & Planning, gave a brief update on the following:

- ADA updates are progressing as scheduled and plan for 2018 is on schedule
- Master plan keeping up with schedule, regular maintenance and work orders
- Six playground bids were received for Douglas Park. Playground committee will review plans and interview vendors
- Renovations at Cox Park basketball courts are planned for September

Liaison

Staff Report

No additional information to add to the committee report

Grants & Marketing

Staff Report – Grants

No additional information to add to the committee report

Staff Report – Marketing

Lynn Saputo, Director of Recreation, gave a brief update on the following:

- Working with Primo items for initial ideas and samples to continue branding
- Henson Robinson Zoo – Social media and membership is up. Special functions and activities are well received by public
- Rachel Douglas is working with areas and staff to meet needs for marketing
- State Fair – If Park District participates, should limit to weekends only since many weekday fairgoers are not park district residents and limited amount of staff available

6:31 p.m. Trustee Evans left meeting in progress

Finance & Personnel Committee

Staff Report

Finance

Stephen Flesch, Director of Finance & Administration, informed the Board revenues are ahead of schedule due to property tax distribution which were received in May instead of as anticipated for September.

Personnel

No additional information.

HVAC / Washington Pavilion

The HVAC system at Washington Pavilion has reached the end of its useful life and in need of replacement. \$175,000 is set aside in the 2018 Bond for renovation of the pavilion, but no expenditures were budgeted in the FY19 from the appropriation. Staff recommends and will request Board approval at the July meeting to make this expenditure. Staff has obtained three quotes and will recommend approval of Dixon's HVAC in the amount of \$17,670, which was the middle quote. Dixon's quote includes detailed demolition and piping that was not included in the least expensive quote.

Mower / General Maintenance

Staff is seeking to utilize the remaining funds (\$29,952) appropriated and budgeted in the FY18 Bond for this purpose coupled with funds appropriated in operations for grounds keeping equipment to purchase and additional Toro mower. The mower is being taken from the national IPA pricing list so multiple quotes are not needed. Staff recommends and request Board approval to make this expenditure.

Statement of Claims / Visa Bill

Director of Finance, Stephen Flesch, presented the Statement of Claims & Visa Bill for Board review.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 6:35p.m.