

**Springfield Park District
BOARD MEETING**

MINUTES

Thursday, May 17, 2018 – 5:30 p.m.

A meeting of the Springfield Park District Board of Trustees was held on Thursday, May 17, 2018 at 5:30 p.m. at the Henson Robinson Zoo, 1100 East Lake Shore, Springfield, Illinois.

Roll Call

Trustee Sgro called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: Trustees: Evans, Hammer, Jannazzo, Metcalf, Schmidt, Senor-Moore and President Sgro

Members Absent: None

Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Lynn Saputo, Director of Recreation; Stephen Flesch, Director of Finance & Administration; Legal Counsel, Rob Cross; Media & Staff

Minutes of the April 19, 2018 Regular Board Meeting were presented.

Motion: To approve the April 19, 2018 Regular Board Meeting minutes as presented

Moved by: Trustee Evans

Seconded by: Trustee Senor-Moore

All approved by voice vote.

Public Comment

President Sgro asked if anyone wanted to address the Board.

Special Guests

- Volunteers Susan Helm and Francy Cobern, with the Pollinator Garden in Washington Park addressed the Board to give an update of progress they and fellow volunteers have made re-establishing a pollinator garden in Washington Park. With the guidance of Chuck Smith, Superintendent of Natural Resources/Arborist, they have planted nearly 1,000 native plants and logged approximately 300 community volunteers hours. They have received one \$1,000 grant from the Springfield City Garde Club and plan to apply for additional grants.

- John Wright, Zoo Director , introduced Julie Yeagle, President of the Springfield Zoological Society. She and the Board are working to build their membership and fundraising opportunities.
- Springfield Zoological Society members: Robert Pinkston and Marcus were also introduced to the Board.
- Lynn Saputo, Director of Recreation, introduced Mariah Myers, the new full-time Education Assistant for the Henson Robinson Zoo.

RECREATION

Staff Report

Lynn Saputo, Director of Recreation, introduced John Wright, Zoo Director who gave brief update on the following:

- Penguin exhibit is ready for opening, ribbon cutting planned soon
- Baby red ruffed lemur was born Mother's Day
- Dr. Dolittle Day was successful with nine Vet clinics in attendance
- Posters outside have been displayed to encourage attendance with multiple education workshops offered throughout the day
- Sign holders provided by Zoo grant received

BUILDINGS & CONCESSIONS

Staff Report

Director Harms discussed an email sent to the Board regarding a possible funding agreement with the Sliders to install a 12' x 12' sign, which looks like home plate. Originally the sign was to be placed on City property but the Sliders would now like to install on Park District property (adjacent North Grand Avenue in the parking lot at Robin Roberts Stadium) next week. It would be 100% funded by the Sliders and would eliminate one parking spot. Director Harms informed the Board that he will move forward with the agreement unless the Board expresses concern. No Board member expressed concern.

LONG RANGE PLANNING

Staff Report

No additional Items.

LIAISON COMMITTEE

Staff Report

No additional Items.

GRANTS & MARKETING

Staff Report

Lynn Saputo, Director of Recreation, gave brief update on the following:

- Disney's Coco (Movie in the Park) will be held in Washington Park May 18 and Mary Jo Curry Band will hold a blues concert at Lincoln Park on May 20 (Music in the Park)
- Lynn is working with Sports 1450 on a new Ad Campaign

FINANCE & PERSONNEL

Staff Report

No Additional Items.

Personnel Report

No Additional Items.

Ordinance #1423-18 RE: FY 19 Budget

Motion: Approval of Ordinance #1423-18 RE: FY 2019 Budget

Moved by: Trustee Hammer

Seconded by: Trustee Schmidt

Discussion: Trustee Jannazzo questioned the disbursement of SR Funds for facility use instead of additional programming, which has been a concern she has voiced before. After much discussion, the Board decided to call for a vote on Ordinance #1423-18 and could adjust line item in question if the Board choose to do so at a later date. Staff will present a breakdown of SR funds for further discussion at June meeting.

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Nay Metcalf: Aye
 Schmidt: Aye Senor-Moore: Aye Sgro: Aye

Motion Passed: Ayes: 6 Nays: 1

New HVAC System for Bergen GC

Motion: Authorize Staff to use \$9,899 from 32-01-6276 to purchase/install a new HVAC System for Berger Bergen Golf Course

Moved by: Trustee Jannazzo

Seconded by: Trustee Hammer

Discussion: N/A

Roll Call: Evans: Aye Hammer: Aye Jannazzo: Aye Metcalf: Aye
 Schmidt: Aye Senor-Moore: Aye Sgro: Aye

Motion Passed: Ayes: 7 Nays: 0

Special Meeting

MINUTES

May 17, 2018 - 5:30 p.m.

A Special meeting of the Springfield Park District Board of Trustees was held on Thursday, May 17, 2018 at 5:30 p.m. at the Henson Robinson Zoo, 1100 East Lake Shore, Springfield, Illinois. (Held prior to Regular Meeting)

President Sgro called the meeting to order at 5:30 p.m. and requested roll call.

Roll Call:

Members Present: Trustees Evans, Hammer, Jannazzo, Metcalf, Senor-Moore, Schmidt and President Sgro

Members Absent: None

Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Stephen Flesch, Director of Finance & Administration; Lynn Saputo, Director of Recreation; Staff and Public

Open Public Hearing

President Sgro opened the Public Hearing regarding the FY 2019 Budget & Appropriation Ordinance # 1423-18 (as amended), which had been on file for 30 days for public inspection.

Public Comment

President Sgro asked if anyone from the public would like to comment on the budget. No one addressed the Board.

Closed Public Hearing

Motion by Trustee Hammer and second by Trustee Schmidt. All approved by voice vote.

President Sgro closed the public hearing.

ADJOURNMENT

There being no further business to come before the Board
The Special meeting concluded.

**Joint Meeting of the Recreation, Buildings & Concessions,
Long Range Planning, Liaison, Grants & Marketing and Finance & Personnel Committees**

MINUTES

May 9, 2018 at 5:30 p.m.

Members Present: Trustees Evans, Hammer, Jannazzo, Metcalf and Senor-Moore

Members Absent: Trustee Schmidt

Others Present: President Sgro, Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Stephen Flesch, Director of Finance & Administration; and Staff

A Joint Meeting of the Recreation, Buildings & Concessions, Long Range Planning, Liaison, Grants & Marketing and Finance and Personnel was held on May 9, 2018 was held at 5:30 p.m.

Recreation Committee

Staff Report

Derek Harms, Executive Director, gave a brief update on the following:

- Summer brochure is out and programs are beginning
- Pools are getting prepped for Memorial Day
- Movie and Music in the Park will start this month
- UIS Baseball bid to host championship tournament at the Robin Roberts Stadium
- Slider's Beach Boys concert is this month
- International Carillon Festival and First Guild of Carillonneur's Congress next month
- New monitor at the Carillon highlighting carillonneurs playing

Buildings & Concessions Committee

Staff Report

No additional information.

Long Range Planning

Staff Report

Elliott McKinley, Director of Parks & Planning, gave a brief update on the following:

- Numerous tree plantings in conjunction with Arbor Day and Earth Day festivities

- Comer Cox Park – All three basketball courts will be resurfaced in two-tones with new goals and backboards
- Removal of Lincoln Greens tennis courts amenities (fencing light poles), grinding up asphalt to be repurposed at Riverside Park
- Phase three of the Lincoln Greens Cart Paths Resurfacing, which should include 2 to 3 holes through bond funding
- Douglas Park Playground: RFP to go out soon. Relocation per the master plan was suggested due to the pickleball set up. McKinley offered to stake the area before deciding on the location if trustees would like to see.
- Bunn GC: bridge work and repaving will include west parking lot

Liaison

Staff Report

Executive Harms noted Park Board project ideas to be shared with the foundation for potential fundraising opportunities.

Grants & Marketing

Staff Report – Grants

No additional information to add to the committee report.

Staff Report – Marketing

No additional information to add to the committee report.

Finance & Personnel Committee

Staff Report

Finance

Stephen Flesch, Director of Finance & Administration, informed the Board the HVAC system at Bergen Park Pro Shop failed and is non-functional (irreparable and obsolete). Staff tried to repurpose the old units from Bunn GC, but it has been determined that they are not fit for the intended purpose at Bergen. Staff needs to replace the HVAC system at Bergen. Staff obtained three quotes, and has selected Henson Robinson Company as the preferred vendor for this job. Staff is requesting a re-appropriation from the 2016 Bond Fund line item originally set aside for Bunn Administrative Center HVAC. The Bunn Administrative HVAC project is completed.

Personnel

No additional information.

FY 19 Budget Discussion

Stephen Flesch, Director of Finance and Administration noted there have been no changes since last months to the FY '19 budget. Public inspection requirements have been met with the publishing of the notice in the State Journal-Register. There will be a public meeting held prior to the next Board meeting.

Statement of Claims / Visa Bill

Trustee Jannazzo presented the Statement of Claims & Visa Bill for Board review.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 6:04 p.m.