

**Springfield Park District
BOARD MEETING**

MINUTES

Thursday, September 20, 2018 – 5:30 p.m.

A meeting of the Springfield Park District Board of Trustees was held on Thursday, September 20, 2018 at 5:30 p.m. at the John F. Linxwiler Administrative Office, 2500 South 11th Street, Springfield, Illinois.

Roll Call

Trustee Sgro called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: Trustees: Evans, Jannazzo, Metcalf, Schmidt, Senor-Moore
and President Sgro

Members Absent: Trustee Hammer

Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks; Lynn Saputo, Director of Recreation; Stephen Flesch, Director of Finance & Administration; Legal Counsel, Rob Cross; Bruce Blanshan & Marty Strieker/Nelson Center; Skating families, Staff and public

Minutes of the August 16, 2018 Regular Board Meeting were presented

Motion: To approve the August 16, 2018 Regular Board Meeting minutes
as presented

Moved by: Trustee Evans

Seconded by: Trustee Metcalf

All approved by voice vote.

5:31 ... Trustee Schmidt entered meeting in progress.

5:32 ... Trustee Jannazzo entered meeting in progress.

Public Comment

President Sgro welcomed families who participate in ice skating programs at the Nelson Center. Individuals were given the opportunity to share their concerns and comments regarding the figure skating instructor Liss.

RECREATION

Staff Report

No additional Information.

BUILDINGS & CONCESSIONS

Staff Report

No Additional Items

Washington Park Playground Parking

Motion: Authorize Staff to execute contract with PH Broughton & Sons for Washington Park Playground Parking Areas Rehabilitation Program in the amount of \$64,839.85 utilizing funds as follows: Paving & Lighting \$39,600; Special Rec \$10,000; S & I Residual Funds: 31-01-6263 \$10,935 and 31-01-6268 \$4,305 totaling \$64,840

Moved by: Trustee Evans

Seconded by: Trustee Schmidt

Discussion: N/A

Roll Call: Evans: Aye Hammer: -- Jannazzo: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: Aye Sgro: Aye

Motion Passed: Ayes: 6 Nays: 0

LONG RANGE PLANNING

Staff Report

No additional Information.

Annexation Petition for Centennial Park

Motion: Authorize Park Board President to execute documents in support of an annexation petition for Centennial Park to be annexed into the City of Springfield

Moved by: Trustee Metcalf

Seconded by: Trustee Senor-Moore

Discussion: N/A

Roll Call: Evans: Aye Hammer: -- Jannazzo: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: Aye Sgro: Aye

Motion Passed: Ayes: 6 Nays: 0

LIAISON COMMITTEE

Staff Report

Next Parks Foundation meeting is October 11th at 11 am. They will continue conversations to generate more membership and future projects

GRANTS & MARKETING

Staff Report

No additional Information

FINANCE & PERSONNEL

Staff Report

No additional Information

Personnel Report

No additional Information

Appropriate Funding for Special Rec Accessible Van

Motion: Appropriate Additional \$10,000 Special Recreation Funds to purchase accessible van. Total expenditure not to exceed \$40,000

Moved by: Trustee Jannazzo

Seconded by: Trustee Schmidt

Discussion: N/A

Roll Call: Evans: Aye Hammer: -- Jannazzo: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: Aye Sgro: Aye

Motion Passed: Ayes: 6 Nays: 0

5-Year Lease for Back Up Storage

Motion: Authorize Staff to execute 5-year lease of a Barracuda & Cloud Back-up Storage for \$290 per month.

Moved by: Trustee Jannazzo

Seconded by: Trustee Evans

Discussion: N/A

Roll Call: Evans: Aye Hammer: -- Jannazzo: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: Aye Sgro: Aye

Motion Passed: Ayes: 6 Nays: 0

Statement of Claims

Motion: To approve the Statement of Claims and Visa bills as presented by President Sgro

Moved by: Trustee Jannazzo

Seconded by: Trustee Evans

Discussion: N/A

Roll Call: Evans: Aye Hammer: -- Jannazzo: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: Aye Sgro: Aye

Motion Passed: Ayes: 6 Nays: 0

BUSINESS

Property Annexations

Motion: Adopt Ordinance #1430-18 & #1431-18 RE: Property Annexation

Moved by: Trustee Jannazzo

Seconded by: Trustee Senor-Moore

Discussion: N/A

Roll Call: Evans: Aye Hammer: -- Jannazzo: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: Aye Sgro: Aye

Motion Passed: Ayes: 6 Nays: 0

Resolution #406 – Special Olympian, Jonathan Mies

Motion: Approve Resolution #406-18 Acknowledging Olympian Jonathan Mies

Moved by: Trustee Schmidt

Seconded by: Trustee Senor-Moore

Discussion: N/A

Roll Call: Evans: Aye Hammer: -- Jannazzo: Aye Metcalf: Aye
Schmidt: Aye Senor-Moore: Aye Sgro: Aye

Motion Passed: Ayes: 6 Nays: 0

Special Guests: Jason Graham

Executive Director Harms introduced Jason Graham to the Board. Jason will assume the Director of Parks position mid-December when Elliott McKinley retires after 38 years with the Park District. Jason has a Bachelor of Science Degree in Horticulture from Illinois State. He began employment with the District in 2010 as Assistant Superintendent of Park Maintenance and currently serves as Project Manager and ADA Compliance Coordinator overseeing projects throughout the District as well as implementing the ADA Transition Plan.

ADJOURNMENT

There being no further business to come before the Board, it was moved by Trustee Senor-Moore and seconded by Trustee Metcalf that the meeting be adjourned at 6:33 p.m.

**Joint Meeting of the
Recreation, Buildings & Concessions, Long Range Planning, Liaison,
Grants & Marketing, Finance & Personnel and Committee of the Whole Committees**

MINUTES

September 12, 2018 at 5:30 p.m.

Members Present: Trustees Evans, Hammer, Jannazzo, Metcalf, Schmidt and Senor-Moore

Members Absent: None

Others Present: Derek Harms, Executive Director; Elliott McKinley, Director of Parks;
Stephen Flesch, Director of Finance & Administration; Lynn Saputo,
Director of Recreation and Staff, Polly Poskins

A Joint Meeting of the Recreation, Buildings & Concessions, Long Range Planning, Liaison, Grants & Marketing and Finance & Personnel and Committee of the Whole was held on September 12, 2018 was held at 5:30 p.m.

Recreation Committee

Staff Report

Lynn Saputo gave a brief update on the following:

- Bears are the newest addition at the zoo and very well received
- Botanical Garden is busy with fall activities
- Art Spectacular was well received despite the rainy weather
- Eisenhower Pool is busy with programming and facility work

New Full-time Zoo Gardner Foreman Joshua Nickelson

The new Gardner Foreman, Joshua Nickelson was unable to attend so instead a written introduction was given. He began in August and is under the supervision of Zoo Director, John Wright.

Matthew VonBehren – Eagle Scout project at Zoo

Matthew VonBehren, Eagle Scout, was also unable to attend. May attend the Board meeting to present a fundraising request

Buildings & Concessions Committee

Staff Report

No additional information

Washington Park Playground Parking Areas Rehabilitation Program – Bids

Three bids were received for the Washington Park Improvements. PH Broughton was the low bid in the amount of \$64,839.85. This project is included in the master plan, traffic study and ADA transition plan. Parking spots will be angled for better access. Partial funding will come from ADA and lighting funds as well as utilizing account balances from previous completed projects. Staff will ask for Board approval at this month's meeting,

Long Range Planning

Iles Park: Polly Poskins President of Harvard Park Neighborhood Association. addressed the board requesting new concrete sidewalks be poured to replace the deteriorating current pathways. The park has seen an increased amount of foot traffic with the popularity of pickleball and Department of Human Resources moving into the building across the street from Iles Park. IDHR employees have utilized the park for walks during breaks and lunch hours.

Staff Report

Jason Graham, Incoming Director of Parks & Planning, gave a brief update on the following: Newly completed Macarthur at Washington Park. Lessen slopes for ADA requirements also widened path. (Evans: asked dirt on sides of walkways be addressed and sloped properly) October projects will include tidying parks and begin closures. Projects are going well.

Centennial Park Petition for Annexation

Director Harms discussed with the Board the possibility to obtain utilities at Centennial Park. could begin with submitting a petition for annexation. This is the first step, does not hold board to a commitment, Staff will ask for Board approval at this month's Board meeting.

5:48: Robin entered the meeting in process

Centennial Park Petition for Annexation Discussion Continued

Curran is still an option but unresponsive to Park District inquiries. They want water jurisdictions, permitted to extensions for their lines. May not be prepared at this time to address. Staff continues to approach both City and Curran for utility opportunities.

New Item Noted by Director Harms

A Conservation easement & Sangamon County/Riverside

Proposal was presented 9/11 & approved registration agreement and requires IDNR signatures.

Liaison

Staff Report

Butch Elzea is the new Interim President. Meeting held on Tuesday, September 18 will discuss reorganizing the foundation and possible new projects.

Grants & Marketing

Staff Report – Grants

No additional information to add to the committee report

Staff Report – Marketing

Lynn Saputo, Director of Recreation, gave a brief update on the following:

- Ribbon Cutting on Monday, September 17th at Noon for Cox Park basketball courts.
- Last music in the Park for the season will be held at Washington Sunday
- Commercial on Comcast for the bears and will be releasing commercials for NC rink highlighting new programs
- Media partnership with Capital Radio group for upcoming fall events
- New Newsstands will be promoted at grocery stores marketing park district events/programs
- Open Position: Graphic Design and Marketing coordinator. Rachel Douglas will be leaving the Park District in December. Plan to fill her position in November allowing time for training/

Finance & Personnel Committee

Staff Report

Finance

Stephen Flesch, Director of Finance & Administration, informed the Board Revenues are close and Expenditures are way under.

Personnel

Noted work anniversaries for Dan Crumrine (20 years) and Jeff Jones (25 years)

SR Van Purchase / Appropriated \$30,000 spent \$39,000

Staff informed Board funds were budgeted for an additional van for SR in last year's budget. Van ordered from state bid came in overbudget and will require re-appropriating of funds.

Purchase Barracuda & Cloud Back-up Utility (Five-year lease) \$13,546,56

A finding in the audit recommended additional off-site cloud backup utility. A 5-year lease will provide flexibility and trade up possibilities. Staff checked other sources for price comparisons. Staff will request board approval for purchase at the Board meeting.

Update on Surplus Auction

Sold all vehicles, did not sell cards, light poles. Anyone interested in purchasing remaining items need to contact Stephen Flesch.

Statement of Claims / Visa Bill

Trustee Jannazzo presented the Statement of Claims & Visa Bill for Board review. Board's questions were answered.

Committee of the Whole

Executive Session

It was moved by Trustee Hammer and seconded by: Jannazzo to retire to executive session at 6:09 to discuss 2(c)(1) Personnel and 2(c)(2) Collective Bargaining issues.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 6:45 p.m.