

Buildings & Concessions Committee

MINUTES

May 9, 2013 – 12:00 noon

Present: Chair Noll and Trustee Jannazzo
Others Present: President Sgro, Trustee Reardon, Harms, McKinley,
and Bartolozzi

Derek Harms informed the Board that Trustee Flickinger would not be in attendance due to a previously scheduled speaking engagement on behalf of the Springfield Park District at Erin's Pavilion.

Proposed Dog Park at Washington Park

Mr. & Mrs. Hoelzer and Kent Massie presented to the committee a proposal for a dog Park in Washington Park (key Points and a map attached). The proposed 3 acre site on the west edge of Washington Park would be privately funded and the Hoelzers would match all donations dollar for dollar. The Hoelzers asked the committee for permission to begin fundraising for the park and would return to the full Board for direction and a possible meeting for public input. The committee had questions and suggested local groups such as the civic garden club , neighborhood association and historical society be contacted for their input.

Quarantine Building at the Henson Robinson Zoo

Bruce Ferry is working with Zoo staff to make final adjustments on the preliminary plans for the quarantine building. Once the plans are completed and a budget can be determined Ferry will present to the Board.

Bridge Project at Washington Park

Jeff Antonacci, Knight Engineering, explained to the Committee that Phase I is almost complete. Grant requirements include providing a de minimus letter and environmental survey assessment (PESA). During this process, the Park District must provide a temporary access. Jeff provided a report explaining that dredging of the lagoon may not be feasible due to make up of the sediments. The process required by EPA to get the dredging material in an acceptable state would be a long and costly process. Without the dredging process, the District would save approximately \$75,000. Due to the high level of limestone (approximately 5 feet) a supplemental boring will need to be done at an expense to the District of \$225.00. Fees will come out of the year's next fiscal budget (summer of 2014). Paving of the levee can be either asphalt or concrete. Antonacci suggested that concrete would last longer and be more aesthetically pleasing. The District would only be required to pay 15% of the total cost. Sgro agreed that it is a big savings, but added that due to budgetary reasons even at a savings it would be an unexpected expense the District had not planned for and asked that Mr. Antonacci inquire if the Sanitary District would be willing to pay this expense. It was noted that IDNR permits for water resources have a 2-3 week turnaround time. This project is still ahead of schedule.

Shot Gun Policy for the Henson Robinson Zoo

Talon Thornton reported to the committee that Zoo staff is still working on a shotgun policy to manage a dangerous animal escape. Park District Police Captain Davis and Springfield Police Lieutenant Stokes have been working with the Zoo regarding the qualifying process for staff. Trustee Jannazzo stated that the policy was very general and asked that it be more specific in details and asked that it be ready to present to the Board at the regular May Board meeting.

Concessionaire at Washington Park

Proposals were received by those interested in running the concession stand in Washington Park near the Iron Spring. Harms suggested accepting the proposal submitted by Chad Rickman of Rickman Concessions. Mr. Rickman has a good working relationship with the Park District and their proposal agreed to pay the District a monthly fee plus a percentage and utilities. Staff will prepare a contract for 1 year with an option to renew.

Adjournment

There being no further business to come before the Committee the meeting was adjourned at 1:05 p.m.

Joint Liaison, Grants and Marketing and Finance & Personnel

MINUTES May 9, 2013 – 5:30 pm

Present: Trustees Flickinger Jannazzo and Wojcicki Jimenez
Others Present: President Sgro , Wright, Harms, McKinley, Bartolozzi
Newly elected trustees Hammer & Schmidt and Staff

Liaison

Informational report. Derek Harms noted the Park District is working with the Senior Service Center regarding the transition of the Senior Olympics Program.

Grants & Marketing

Informational report. Derek Harms noted funding provided by Kings Daughters for Pickleball and Life Trail system in Douglas Park.

Finance & Personnel

Derek Harms gave a thorough presentation of the budget. The Board will review the budget and the Finance committee will meet again Monday, May 13th if there are any other questions before placing on file for 30 days at the May regular Board meeting.

Trustee Wojcicki Jimenez asked if the Board could move to Executive Session if it was not listed on the agenda. Legal Counsel Wright assured the Board it was permissible to move into executive session at any time to discuss personnel or land issues without being on the agenda.

EXECUTIVE SESSION

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned.

Finance and Personnel Committee MINUTES

May 13, 2013 – 5:30 p.m.

Present: Chair Jannazzo, Trustees
Others Present: President Sgro, Attorney Dan Wright, Harms, McKinley,
Bartolozzi, Bruce Stratton, Trustees Elect; Hammer & Schmidt,

Staff Report

Statement of Claims

Chair Jannazzo informed the committee staff had answered her questions regarding the Statement of Claims.

Approval to Place Ordinance #1295-13 RE: Budget Appropriation Ordinance on File

Trustee Jannazzo stated the Board would like to place Ordinance #1295-13 on file for 30 days for public inspection at the regular May Board meeting.

Transfer of \$500,000 General Fund to Rink Fund

Bartolozzi, Director of Finance/HR, recommended transfer of \$500,000 from the General Fund to the Rink Fund.

Reduce Account #6225 in the 2012 Site & Improvement Fund by \$24,503.

Bartolozzi, Director of Finance/HR, recommended authorization to reduce account number 6225 in the 2012 Site & Improvement Fund by \$24,503.

Executive Session

Adjourn to Executive Session: It was moved by Jannazzo to Adjourn to Executive Session - 5 ILCS 120/2(c)29 and Seconded by Gray Noll.

Adjournment

There being no further business to come before the committee the meeting was adjourned.

Recreation Committee
MINUTES

May 13, 2013 – 12:30 p.m.

Present: Chair Flickinger, Trustees Noll & Wojcicki Jimenez
Others Present: Harms, McKinley, Bartolozzi, Bruce Stratton & Talon Thornton

Summer Use of Veterans Memorial Pool

Bruce Blanshan, Director of Nelson Center and George Preski, President of SUSA Booster Club presented the possibility of introducing a new aquatic program aimed at teens in hopes of they will continue to participate in Park District swim team events. Early morning hours (7:30 – 9:30 a.m.) would be the preference to offer this program. This is the same time the YMCA has requested to rent Veteran's Pool. SUSA's proposed new program estimates 15 participants.

AZA Accreditation Update

Talon Thornton, Zoo Director, reported to the committee that all concerns from the September hearing are completed except the quarantine building and the shotgun policy. The shotgun policy is being modified and will be presented to the board at the May 15th meeting. Bruce Ferry is still working with Zoo staff to finalize the plans for the quarantine building. Thornton noted Tom Meehan, mentor, will be visiting the zoo soon.

Adjournment

There being no further business to come before the Committee the meeting was adjourned at 1:30 p.m.

Springfield Park District
BOARD MEETING

MINUTES

Wednesday, May 15, 2013

A meeting of the Springfield Park District Board of Trustees was held on Wednesday, May 17, 2013 at 5:30 p.m. at the John F. Linxwiler Administrative Center, 2500 South 11th Street, Springfield, Illinois.

Roll Call

President Sgro called the meeting to order at 5:30 p.m. and requested roll call.

Members Present: President Sgro, Vice President Noll, Trustees Flickinger, Jannazo, Noll, Reardon and Wojcicki Jimenez
Others Present: Derek Harms, Interim Director; Dan Wright, Legal Counsel; Elliott McKinley, Director of Parks; Mark Bartolozzi, Director of Finance /HR ; Joe Hills, Treasurer; Trustees Elect: Grant Hammer & Robin Schmidt; Staff, Media & Public

Minutes of Previous Meetings

Minutes of the April 17, 2013 Regular Board Meeting were presented. It was moved by: Janazzo and seconded by Wojcicki Jimenez that they be approved as presented. All approved by voice vote: 7 voting yes 0 voting no. Motion passed.

Resolution #386-13 in Recognizing Trustee Reardon

President Sgro read aloud Ordinance #386-13 recognizing Trustee Brian Reardon for his years of service as Park Board Trustee (2007-2013). She asked Brian to return to the June Board Meeting for further recognition. It was moved by Janazzo and seconded by Flickinger that Ordinance #386-13 be approved as presented. All approved by voice vote.

Swearing in of New Trustees: Hammer & Schmidt

Judge John Schmidt swore in newly elected trustees: Gray Herndon Noll, Grant Hammer and Robin Schmidt. They took their seats at the table and meeting continued.

Public Comment

No one address the Board.

BUILDINGS & CONCESSIONS

Plans for Quarantine Building at Henson Robinson Zoo

The plans and cost estimates for the Quarantine Building will be ready next week at which time a Special Meeting will be held.

Bridge Project at Washington Park

A) It was moved by Noll to Approve Staff's recommendation to pave the Washington Park Lagoon levee as required by the 4(f) de minimus letter to IDOT in order to provide safe access for bicyclist and pedestrian traffic during construction of the bridges in the amount of \$125,000 with \$106,250 to be reimbursed through the IDOT Grants at an 85% - 15% match with \$18,750 being the total cost as the District's matching funds and seconded by Schmidt. Roll Call: Flickinger – yes Hammer – yes Jannazo – yes Noll – yes Schmidt – yes Wojcicki Jimenez – yes Sgro – yes 7 voting yes 0 voting no
B) It was moved by Noll to Approve Staff's recommendation to authorize supplemental soil borings to verify the high rock layer at the east abutment of the South Bridge in Washington Park for its reconstruction in the amount of \$1,500.00 of which \$1,275,000 will be reimbursed to the District from IDOT for the final match of District funds in the amount of \$225.00 and seconded by Jannazzo. Roll Call: Flickinger – yes Hammer – yes Jannazo – yes Noll – yes Schmidt – yes Wojcicki Jimenez – yes Sgro – yes 7 voting yes 0 voting no

Shotgun Policy at Henson Robinson Zoo

Trustee Noll presented the Shotgun Policy to be implemented at the Henson Robinson Zoo. Clarification has been added since first presented to the Board. Additional clarification will be added once training has been completed (ie: who and where the keys are kept) Zoo staff selected will be trained and quarterly qualifications will be required. It was moved by Noll and seconded by Jannazzo to approve the shotgun policy as presented. Roll Call: Flickinger –yes Hammer –yes Jannazzo –yes Noll –yes Schmidt –yes Wojcicki Jimenez –yes Sgro –yes 7 voting yes 0 voting no

Concession Services Contract with Rickman Concessions for Washington Park

Director Harms explained the District received four proposals for operating the Concession Stand at Iron Springs in Washington Park. Staff recommends the Board accept the proposal submitted by Chad Rickman of Rickman Concessions. Mr. Rickman has a three year history with the Park District and willing to pay a monthly fee of \$400/month (plus \$10/day for partial months). The District will pay the first \$150 monthly for utilities and Rickman will pay any fee over that amount. Trustee Flickinger suggested a meeting be held to discuss the traffic flow on Feldkamp to assure good access for potential customers for the Stand. Trustee Noll moved to authorize staff to negotiate and implement contract with Rickman Concessions for concession services at Washington Park Concession Stand. Seconded by Hammer. Roll Call Flickinger –yes Hammer –yes Jannazzo –yes Noll –yes Schmidt –yes Wojcicki Jimenez –yes Sgro –yes 7 voting yes 0 voting no

LIAISON COMMITTEE

Informational Only

GRANTS & MARKETING COMMITTEE

Informational Only

RECREATION COMMITTEE

Information Report Regarding AZA Accreditation

Director Harms recapped the May 13, 2013 Recreation Meeting where an AZA Accreditation update was given. Three main items for discussion: 1) Mentor Tom Meehan will be arriving at the zoo the week of May 20th. 2) Plans for the Quarantine Building are still being finalized and hope to take to committee the next week. 3) The Shotgun Policy has been updated and approved earlier this meeting. Director Thornton will continue to work on projects around the zoo to complete accreditation. It was noted that Trustees Jannazzo and Schmidt and Director Harms recently took a 3 ½ hour tour of the zoo and stated the zoo was in good shape. Trustees showed an interest in conducting tours of park district sites. President Sgro asked that the zoo master plan be followed to stay on track after accreditation.

FINANCE COMMITTEE

Statement of Claims

The Statement of Claims was presented by Chair Jannazzo. Chair Jannazzo moved to approve the Statement of Claims as presented. Motion was seconded by Noll. Roll Call vote: Flickinger –yes Hammer –yes Jannazzo –yes Noll –yes Schmidt –yes Wojcicki Jimenez –yes Sgro –yes 7 voting yes 0 voting no

Place Ordinance #1295-13 RE: Budget & Appropriation on File for 30 days

Chair Jannazzo presented Ordinance #1295-13 regarding the Budget & Appropriation Ordinance and requested it be placed on file for 30 days for public inspection. A public hearing would then be held prior to the June Regular meeting. It was moved by Jannazzo to place the budget on file for 30 days Motion was seconded by Wojcicki Jimenez. Roll Call vote: Flickinger – yes Hammer – yes Jannazzo – yes Noll – yes Schmidt – yes Wojcicki Jimenez – yes Sgro – yes 7 voting yes 0 voting no

Transfer of \$500,000 General Fund to Rink Fund

Trustee Jannazzo moved to transfer \$500,000 from General Fund to Rink Fund. Motion was seconded by Wojcicki Jimenez. Roll call vote: Flickinger – yes Hammer – yes Jannazzo – yes Noll – yes Schmidt – yes Wojcicki Jimenez – yes Sgro – yes 7 voting yes 0 voting no

Transfer of \$24,503 from 2012 S&I Account #6225 to 2012/2013 Operating Budget

Trustee Jannazzo moved to transfer \$24,503 from 2012 S & I Account #6225 to 2012/13 Operating Budget. Motion was seconded by Wojcicki Jimenez. Roll Call vote: Flickinger – yes Hammer – yes Jannazzo – yes Noll – yes Schmidt – yes Wojcicki Jimenez – yes Sgro – yes 7 voting yes 0 voting no

BUSINESS

Annexation Ordinance

President Sgro presented Ordinance #1296-13 regarding annexation of property. It was moved by Jannazzo and seconded by Wojcicki Jimenez. Roll Call vote : Flickinger – yes Hammer – yes Jannazzo – yes Noll – yes Schmidt – yes Wojcicki Jimenez – yes Sgro – yes 7 voting yes 0 voting no

Note: Rosie Christie asked to address the Board at the end of the meeting. President Sgro explained the “public comment” portion of the meeting had taken place at the beginning of the meeting and the Board was preparing to go into Executive Session, but she would be happy to speak with her after the meeting.

Retire to Executive Session

Trustee Hammer moved to retire to executive session.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned.